

Minutes of the JOINT ~ UTILITIES and FINANCE Committee held a meeting on Monday, September 14th, 2026 at 6:00 p.m. *circulated 9/28/2026*

FINANCE PRESENT: Chair Tollett, Cerra, Schneider, Van Wormer, Davis
COM DEV PRESENT: Chair Schneider, Mitchell, Doehne, Rothgery
UTILITIES PRESENT: Chair Mitchell, Davis, Armstrong, Oswald, Rothgery
ABSENT: None

OTHERS PRESENT: Dir Loesch, Law Dir Deery Finance Dir Pileski, Asst Finance Dir Farrell, Engineer Schneider, Public Works Supt. Conner, HR Dir Yousefi, Judge White, Judge Bennett, Muni Clerk Breunig

1. The matter of approval of meeting minutes of the JOINT Utilities, Safety & Environment Committee and Finance Committee Meeting, which took place on August 10th, 2026, as circulated 8/28/2026

UTILITIES COMMITTEE:

Motion made by Mr. Oswald and seconded by Mrs. Davis to approve the said Minutes.

MOTION CARRIES

FINANCE COMMITTEE:

Motion made by Mr. Cerra and seconded by Mr. Schneider to approve the said Minutes.

MOTION CARRIES

2. The matter of Amendment #13 for a Service Agreement with AECOM for the Wet Weather Program for 2026-2027.

Referred By: Engineer Schneider

There were recording issues with IT and this part of the meeting where Engineer Schneider spoke about the amendment to the Service Agreement with AECOM for the Wet Weather Program for 2026-2027 was not recorded until Chair Mitchell read the committee report and asked for a vote.

Engineer Schneider said AECOM has been the consultants who have been helping with the Consent Decree for many years for storm water and storm water overflows. They do design, hydraulic modeling, flow monitoring. They want to continue to use these services for these things that are required by the consent decree. We have used AECOM for over 20 years.

There were no questions and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Oswald and second by Mrs. Rothgery to authorize the Mayor to enter into the 'said' service agreement with AECOM. Emergency clause requested.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mr. Cerra and second by Mr. Schneider to authorize the Mayor to enter into the 'said' service agreement with AECOM. Emergency clause requested.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

3. The matter of entering into an Agreement with Bramhall Engineering for Design Services for the Second Street Project, from Broad Street to Gateway Blvd.

Referred By: Engineer Schneider

Engineer Schneider said the City received funding from NOACA to resurface and perform pedestrian improvements on 2nd Street and the traffic lights on East Ave & 2nd St. We received 1 million dollars for this, but the City will need to supplement those funds, for the design work. So, this is to enter into an agreement with Bramhall Engineering for that design work and not to exceed \$300,000. This needs to pass as emergency.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Armstrong and second by Mr. Oswald to authorize the Mayor to enter into 'said' agreement with Bramhall. Emergency clause requested.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mrs. Davis and second by Mr. Schneider to authorize the Mayor to enter into 'said' agreement with Bramhall. Emergency clause requested.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

4. The matter of a one-year renewal Agreement with Utilitec/Doxim for Billing, Processing and Mailing of Utility and Stormwater Bills.

Referred By: Public Works Supt Conner

Supt Conner said they are asking for a one-year renewal of the contract with Utilitec/Doxim. They have been using this company for about 14 years. This year they are only going up one percent on some items and they've capped it at a minimum of \$3300.00 per month, which we exceed that amount so that's not an issue. They are working on combining the billing for utility bills and storm water bills, hopefully by March 2027, which will help reduce the cost.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to enter into the 'said' renewal agreement with Utilitec/Doxim. Emergency clause.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mr. Schneider and second by Mr. Van Wormer to authorize the Mayor to enter into the 'said' renewal agreement with Utilitec/Doxim. Emergency clause.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

There was no further business to come before the Utilities, Safety & Environment Committee and Chair Mitchell asked for a motion to adjourn Utilities portion of the evening's meetings.

Motion made by Mrs. Rothgery and second by Mr. Armstrong to adjourn the Utilities Safety & Environment Committee portion of this evening's meetings at 6:10 P.M.

MOTION CARRIES

This evening's meetings continued with The Finance Committee which was called to order at 6:10 P.M.

The Next Joint Utilities and Finance Committee Meeting will take place on Wednesday, October 7th, [if needed] or Tuesday, October 13th, 2026.

Respectfully Submitted by,
Colleen Rosado, Secretary/Administrative Assistant