Minutes of the JOINT ~ UTILITIES and FINANCE Committee held a meeting on Monday, August 10th, 2026 at 6:40 p.m. *circulated 8/31/2026*

FINANCE PRESENT: Chair Tollett, Cerra, Schneider, Van Wormer, Davis
COM DEV PRESENT: Chair Schneider, Mitchell, Doehne, Rothgery
UTILITIES PRESENT: Chair Mitchell, Davis, Armstrong, Oswald, Rothgery
ABSENCE: Lipian

OTHERS PRESENT: Mayor Brubaker, Asst Law Dir O'Bryon, Finance Dir Pileski, Asst Finance Dir Farrell, Engineer Schneider, Public Works Supt. Conner, CD Mgr. Almobayyed, Parks Dir Reardon, Legal Counsel Craig

1.The matter of approval of meeting minutes of the JOINT Utilities, Safety & Environment Committee and Finance Committee Meeting, which took place on July 13th, 2026, *as circulated 6/23/2026*

UTILITIES COMMITTEE:
Motion made by Mrs. Rothgery and seconded by Mr. Armstrong to approve the said Minutes.
MOTION CARRIES

FINANCE COMMITTEE:
Motion made by Mr. Cerra and seconded by Mr. Van Wormer to approve the said Minutes.
MOTION CARRIES

2. The matter of authorizing the Mayor to enter into an agreement with ODOT to perform Overhead Sign Support Improvements on SR 57 and SR 113.
Referred By: Engineer Schneider

Engineer Schneider said when ODOT does any work in the city they always ask for permission to do the work. This project is on Rt 57 at Rt 113 for large overhead signs and they are maintained by ODOT. This needs to pass as emergency for ODOT.
There is no cost to the city, this is just for approval for ODOT to do the work.

Mrs. Rothgery asked if any of the other signs have been upgraded in the sections of Rt 57 that have been repaved?

Engineer Schneider said upgrading of signs were not part of that project. They looked into other signage and the cost came back very high, $140,000. He's hoping to work out something with the City's Street Department to take care of some signs.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:
UTILITIES:
Motion made by Mr. Armstrong and second by Mrs. Davis to authorize the Mayor to enter into the 'said' agreement with ODOT. Emergency clause requested.
MOTION CARRIES **COMMITTEE REPORT WRITTEN**
Chair Tollett asked for a motion from Finance.

FINANCE:
Motion made by Mr. Van Wormer and second by Mr. Cerra to authorize the Mayor to enter into the 'said' agreement with ODOT. Emergency clause requested.
MOTION CARRIES COMMITTEE REPORT WRITTEN

3. The matter of authorizing the Mayor to advertise and award a contract for the 2026 Gulf Road Water Main Improvement Project with Sheffield Village.
Referred By: Engineer Schneider

Engineer Schneider said as council knows, the City has negotiated a contract with Sheffield Village to supply them water and the water system will need to be upgraded in the area where they will connect to our lines. As part of this we'll be installing some large vaults that will hold house meters, backflow devices, PRV valves, etc. Once this passes they will go out for bid. The approximate cost is one million dollars. They ask for this to pass as emergency.

Chair Tollett said, even with the million-dollar expense, this will be a positive and generating endeavor and he asked if Engineer Schneider agrees with that?

Engineer Schneider said in the beginning of this endeavor, we will be under water, at least for a couple of years, but, in the long run, it will be positive for the city.

Mr. Oswald asked what is the time table for this project to get finalized?

Engineer Schneider said the agreement is essential to be in place, it's a matter of having the final design for the infrastructure. They will be back to committee for another project that will actually connect thru the metro parks on Ford Road through the river onto the other side. That will be a bigger project. The projects with the EPA are sometimes not timely.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:
UTILITIES:
Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to advertise for bids and award a contract for the 'said' project. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.
FINANCE:
Motion made by Mrs. Davis and second by Mr. Schneider to authorize the Mayor to advertise for bids and award a contract for the 'said' project. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

4. The matter of authorizing the Mayor to enter into Change Order #1 with Karvo Co. for the (OPWC) Gulf Road resurfacing project, (Vista Ct. to Hilliard Rd.).
Referred By: Engineer Schneider

Engineer Schneider said last year they resurfaced Gulf Road from Hilliard to Vista Ct. and it was mainly an OPW funded project, and a small amount funded by the city. Bids came out well and we had a extra things to finish on the project, so they are asking for this change order, the overall project is still in the budget.

Finance Dir Pileski asked if the change order amount, split by the OPWC, 71% and 29% city?

Engineer Schneider said, in a way, it's going to be split and not sure if 71% is the exact amount. When we apply for funding, it caps, so the cap for OPWC funds is $219,825.75. So, the city will utilize all those funds and a little extra city funds. We maximize our grants by doing that.

Dir Pileski said he will have to amend the budget because we've used up everything in that particular line item that's appropriated in the Issue 2 fund. The city portion came out of muni motor vehicle account fund. He asked for emergency clause.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:
UTILITIES:
Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to enter into the 'said' change order for the Gulf Road project. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.
FINANCE:
Motion made by Mr. Van Wormer and second by Mr. Cerra to authorize the Mayor to enter into the 'said' change order for the Gulf Road project. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

5. The matter of authorizing the Mayor to advertise and award a contract for the reconstruction of Murray Ridge Rd, (Albrecht Rd. to Lowell St.).
Referred By: Engineer Schneider

Engineer Schneider said they have the funding in place to start the resurfacing project, from Albrecht Road to Lowell Street. It will include the township portion which we've secured Ohio Public Works Funds to help pay for their portion as well as our portion. The overall cost, at this time would be paid for by grant funds. They are still waiting for ODOT approval before they go out for bids on this. between summer recess and approval from ODOT to submit final PSN package and for the federal funds to be released and that's why they're here today and he asks that this be passed as emergency. Though, they are still waiting for the environmental steps to be cleared through ODOT.

Finance Dir Pileski said rather than amending the budget for the estimate amount, after we receive the bids and get ODOT approval, he asked for Engineer Schneider to see him immediately so that he can amend the budget at that point.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:
UTILITIES:
Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to enter into a contract for the 'said' reconstruction project. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.
FINANCE:
Motion made by Mr. Van Wormer and second by Mr. Schneider to authorize the Mayor to enter into a contract for the 'said' reconstruction project. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

6. The matter of authorizing the Mayor to enter into an agreement with Bramhall Engineering & Surveying for Design Services for plans and specifications for sidewalk and multiuse path along Burns Rd. and Abbe Rd., (Antioch to Briar Lk).
Referred By: Engineer Schneider

Engineer Schneider said they need a grant from the state to install sidewalks and multi-use path on Burns Road and Abbe Road. They went through the selection process and Bramhall was selected as the best and most qualified to complete the project. This will provide the connectivity around the college. The way we will receive this grant is we'll receive 1.424 million for the cost of the engineering and construction dollars. It's a 90/10 split and 10% would be paid by the state through the toll credits. Essentially, it's 100% grant funds for this project, but, it is capped at 1.424 million and anything over that would be paid by the city. They are ready to get the design completed and construction won't start until 2028. There will likely be right-of-way's or easements taken for this project and environmental documents that will need to be covered because of the ditch which they will have to extend in culver along Burns Road. This is a good thing for the area up and to provide connectivity.

Mr. Schneider said this one of our best grants, unfortunately it took unfortunate circumstances to trigger this series of events. He asked if this is a multi-use path going along Burns, because some of those right of ways are really close to the set-back.

Engineer Schneider said the intention of the multi-use path was to extend the one that comes out of Sheffield in front of the college.

Mr. Tollett said thank you to the Mayor and Engineer Schneider for the work they did on this.

Engineer Schneider asks that it pass as emergency to get it moving forward.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:
UTILITIES:
Motion made by Mrs. Rothgery and second by Mr. Armstrong to authorize the Mayor to enter into 'said' agreement. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.
FINANCE:
Motion made by Mr. Cerra and second by Mr. Van Wormer to authorize the Mayor to enter into 'said' agreement. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

7. The matter of authorizing the Mayor to enter into an agreement with K.E. McCartney & Associates for engineering services for Middle Ave. Community Sanitary Sewer Extension Project.
Referred By: Engineer Schneider

Engineer Schneider said the Mayor's Office received a grant from Congressman Latta's office to extend the sanitary sewers on Middle Ave. As part of the grant, it applies only to the construction dollars only. So, they need to fund the engineering cost of the project. The City applied for statements of qualifications from various firms and K E McCartney & Associates was selected. They already have a scope of services with them, to extend the sewer south of Colonial Oaks to Butternut Ridge Road, which will open up sewer access to the township. The more sewer income we have toward wastewater, the less likely to have to raise rates in the future. There is a subdivision that is proposed south on Butternut Ridge road in the township so this is a good thing for the city. They are requesting $163,500 for the engineering cost of K E McCartney & Associates.

Mr. Schneider asked if the development would get their water from Rural Lorain County Water, so this would be 'sewer only' customers?

Engineer Schneider said yes, all households south of Colonial Oaks gets water from Rural Lorain County Water.

Mr. Oswald said this has been talked about for a while. This will bring development and money into the city.

There were no more questions and Chair Mitchell read the committee report and asked for a motion:
UTILITIES:
Motion made by Mrs. Davis and second by Mr. Armstrong to authorize the Mayor to enter into the 'said' contract. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.
FINANCE:
Motion made by Mr. Schneider and second by Mr. Van Wormer to authorize the Mayor to advertise for bids and enter into 'said' contract. Emergency clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

MISC & UNFINISHED BUSINESS:
Mr. Van Wormer wanted to bring something up to the committee. He had a wonderful comment from a friend of his who had some dealings with the Utilities Dept. recently.
He said that the resident dealt with Coretta and Carolyn in the Utilities Department and it was a challenging issue which was taken care of in an excellent and professional way by the employees; Coretta and Carolyn. They were both very helpful and explained the process.
Mr. Van Wormer's friend wanted to pass that along. He doesn't think those employees often get the credit that they deserve. They do a great job making customers feel welcome and heard and this resident was very appreciative.

There was no further business to come before the Utilities, Safety & Environment Committee and Chair Mitchell asked for a motion to adjourn Utilities portion of the evening's meetings.

Motion made by Mrs. Rothgery and second by Mr. Armstrong to adjourn the Utilities Safety & Environment Committee portion of this evening's meetings at 7:00 P.M.
MOTION CARRIES

This evening's meetings continued with The Finance Committee which was called to order at 7:05 P.M.

The Next Joint Utilities and Finance Committee Meeting will take place on Monday, September 14th, 2026 [as needed].

Respectfully Submitted by,
Colleen Rosado, Secretary/Administrative Assistant