Minutes of the JOINT ~ CD and FINANCE Committee which held a meeting on Monday, July 13th, 2026 at 6:06 p.m. *circulated 7/30/2026*

FINANCE PRESENT: Chair Tollett, Cerra, Schneider, Van Wormer, Davis
COM DEV PRESENT: Chair Schneider, Mitchell, Doehne, Lipian, Rothgery
UTILITIES PRESENT: Chair Mitchell, Davis, Armstrong, Oswald, Rothgery
EXCUSED ABSENCE: None

OTHERS PRESENT: Mayor Brubaker, Law Dir Deery, Safety Svc Dir Pyanowski, Finance Dir Pileski, Building Official Farkas, Planning Dir Schoenig, Engineer Schneider, Public Works Supt. Conner, CD Mgr. Almobayyed, CD Dir Scott, Reclamation Supt Stewart, Public Works Supt. Smallwood, Asst Dir Loesch

1.The matter of approval of meeting minutes from the JOINT Community Development & Finance Committee Meeting, on June 8th, 2026, ***as circulated on 6/18/2026***

CD ~ Motion made by Mrs. Mitchell and seconded by Mrs. Rothgery to approve the said Joint Meeting Minutes.

Finance ~ Motion made by Mr. Van Wormer and seconded by Mrs. Davis to approve the said Joint Meeting Minutes.
MOTION CARRIES BY BOTH COMMITTEES

2. The matter of the PY 2026 Community Development Block Grant Action Plan and Analysis of Impediments to Fair Housing Choice Update.
Referred By: Community Development Director Scott

CD Director Scott said the public comment period began on June 1st and the budget and activities which were proposed in the 2026 Action Plan and were discussed over the course of three public hearings. The comment period expired July 6th and they did not receive any comments regarding this plan. They are asking for the committees to make final consideration for this so it can move onto full council at the August 3rd Meeting. She asked if this can pass as emergency because the plan has to be submitted to HUD no later than August 16th.

Chair Tollett thanked Dir Scott and her department for all they do for this project each year. They do a magnificent job of spreading the money around.

There was no further discussion and Chair Schneider read the committee report and asked for a motion:
COMMUNITY DEVELOPMENT:
Motion made by Mrs. Mitchell and second by Mr. Lipian to authorize an ordinance to approve the 'said' Action Plan for Fair Housing Updates. Emergency Clause.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion:

FINANCE:

Motion made by Mr. Van Wormer and second by Mrs. Davis to authorize an ordinance to approve the 'said' Action Plan for Fair Housing Updates. Emergency Clause.

MOTION CARRIES COMMITTEE REPORT WRITTEN

3. The matter of additional unforeseen costs for a Downtown Historic Redevelopment Grant Program recipient for the roof replacement at 353 – 361 Broad St.

Referred By: Community Development Manager Almobayyed

(This matter was approved by the EEDC on July 6th, 2026).

Manager Almobayyed said this is to amend the previously approved downtown historic grant for 353 to 361 Broad St. it was originally granted by Ord 2025-197 on Nov.17, 2025. This needs to be amended to add additional cost of $1216.00 and an eligible reimbursement of $608.00. The EEDC approved this request. These were unforeseen decking issues that the applicant ran into.

Chair Schneider asked, with this being a small amount, is there anything they can do in the future, for an allowance on a small overage?

Law Dir Deery said the ordinance does refer what the total amount is for a particular project. The reimbursement amount is based on the total project amount. If council would choose to be less specific and authorize a 'not to exceed' up to the maximum. Council could do that, but, she would not recommend that.

Mr. Van Wormer said he assumes the work on this project has been completed and that this is the maximum amount this applicant can ask for.

There was no further discussion and Chair Schneider read the committee report and asked for a motion:

COMMUNITY DEVELOPMENT:

Motion made by Mrs. Mitchell, second by Mr. Doehne to amend Ord. 2025-197 and authorizing the 'said' reimbursement amount. Emergency clause.

MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion:

FINANCE:

Motion made by Mr. Van Wormer and second by Mr. Cerra to amend Ord. 2025-197 and authorizing the 'said' reimbursement amount. Emergency clause.

MOTION CARRIES COMMITTEE REPORT WRITTEN

4. The matter of a Downtown Façade Improvement Program application for improvements at 374 Broad St.

Referred By: Community Development Manager Almobayyed

(This matter was approved by the EEDC on July 6th, 2026).

Manager Almobayyed said this request is from Dan Martin for the downtown façade improvement grant program at 374 Broad St (The Shoppes on Broad). The proposed project includes exterior painting, new signage, decorative lighting and other electrical improvements and the total cost is $22,638 with a City reimbursement of up to $10,000. The EEDC approved this application.

Mrs. Rothgery said this is great. She asked if this is part of the historic district?

Mgr. Almobayyed said it is part of the downtown boundary, but it is not a historical building contributing per the Ohio History Connection and does not have a historical designation, which is required for the downtown historic grant and this is for the downtown façade. So, to qualify for this grant you just have to be in the downtown area.

Mr. Lipian asked if they can apply as a historic building designation?
Mgr. Almobayyed said, yes, they could apply with the Ohio History Connection and they have that information.

There was no further discussion and Chair Schneider read the committee report and asked for a motion:
COMMUNITY DEVELOPMENT:
Motion made by Mr. Lipian, second by Mrs. Rothgery to authorize the 'said' program application.
MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion:
FINANCE:
Motion made by Mr. Van Wormer and second by Mr. Cerra to authorize the 'said' program application.
MOTION CARRIES COMMITTEE REPORT WRITTEN

There was no further business to come before the Community Development Committee and Chair Schneider asked for a motion to adjourn The Community Development portion of this evening's meetings.

Motion made by Mrs. Mitchell and second by Mrs. Rothgery to adjourn the Community Development portion of this evening's meetings at 6:20 P.M.
MOTION CARRIES

The evening's meetings continued with
The ~ Joint Utilities and Finance Committee which began at 6:22 P.M.

The Next Joint CD ~ Finance Committee Meeting is scheduled for Monday, August 10th, 2026,

Respectfully Submitted by,
Colleen Rosado, Secretary/Administrative Assistant