

07-20-26 Posting Date

LOR-MR4326-00.00

PID No. 121415

City of Elyria

Response Due Date: 08-10-26

Communications Restrictions

Please note the following policy concerning communication between Consultants and the City of Elyria during the announcement and selection process:

During the time period between advertisement and the announcement of final consultant selection, communication with consultants (or their agents) shall be limited as follows:

Communications which are strictly prohibited:

Any discussions or marketing activities related to this specific project.

Allowable communications include:

Technical or scope of services questions specific to the project or RFP requirements.

Project Description

The services include preparation of construction contract plans for improvements on 2nd Street from Cedar Street to Gateway Boulevard in the City of Elyria, Lorain County with a project length of approximately 0.75 miles. Project will include enhanced crosswalks and new traffic signal at East Avenue. Designer should consider traffic calming techniques near City Hall/Ely Square Park.

Estimated Construction Cost: \$1,250,000.00

Prequalification Requirements

Prequalification requirements for this agreement are listed below. For all prequalification categories other than FINANCIAL MANAGEMENT SYSTEM EVALUATION the requirement may be met by the prime consultant or a subconsultant.

Also, please note that only individuals (not firms) are prequalified for right of way acquisition services. In instances where prequalification for these services is required, a prequalified individual, either employed by the prime consultant or a subconsultant, must be named to meet the requirement.

For agreements that require prequalification in FINANCIAL MANAGEMENT SYSTEM EVALUATION, the prime consultant and **all subconsultants that provide engineering and design-related services** must be prequalified in this category. Engineering and Design Related Services are defined as follows:

Program management, construction management, feasibility studies, preliminary engineering, design engineering, surveying, mapping, or architectural related

services with respect to a highway construction project subject to 23 U.S.C. 112(a) as defined in 23 U.S.C 112(b)(2)(A); and

Professional services of an architectural or engineering nature, as defined by State law (ORC 5526), which are required to or may logically or justifiably be performed or approved by a person licensed, registered, or certified to provide the services with respect to a highway construction project to 23 U.S.C. 112(a) and defined in 40 U.S.C. 1102(2).

DESIGN SERVICES:

- Bicycle Facilities & Enhancement Design;
- Non-Complex Roadway Design;
- Limited Right of Way Plan Development;
- Basic Traffic Signal Design;
- Limited Highway Lighting Design;

ENVIRONMENTAL SERVICES:

- Public Involvement - C1 and C2 Level CE

FINANCIAL MANAGEMENT SYSTEM EVALUATION

- Compliant with Federal Requirements (Prime consultant and subconsultants that provide engineering and design related services must meet this prequalification requirement)

Selection Subfactors

There are no selection subfactors for this project.

Contract Type and Payment Method

Refer to the ODOT's Manual for Administration of Contracts for Professional Services, Volume 1: Consultant Contract Administration, Sections 4.3.A and 4.3.B for guidance concerning the appropriate contract type and payment method. Based on this guidance, contract type and payment method will be determined during the scope of services and negotiation process.

Estimated Date of Authorization

It is anticipated that the selected Consultant will be authorized to proceed by August 2026.

Completion Schedule

The plans are to be completed and on file with the City of Elyria within seven (7) months from the date of authorization.

Suspended or Debarred Firms

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

Terms and Conditions

The Department's *Specifications for Consulting Services 2026 Edition* will be included in all agreements selected under this request for letters of interest.

Compliance with Title VI of the Civil Rights Act of 1964

The City of Elyria, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.

Selection Procedures

The City of Elyria will directly select a consultant based on the Letter of Interest (LOI). The requirements for the LOI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting **one (1) hard copy and one (1) electronic copy (PDF)** of the Letter of Interest to the following address **by 4:00 PM on the response due date** listed above.

John Schneider, P.E.
131 Court Street, Rm 303
Elyria, Ohio 44035
engineer@cityofelyria.org

Responses received after 4:00 PM on the response due date will not be considered.

Scope of Services

The Scope of Services document is included below.

Requirements for Letters of Interest, Programmatic Selection Process

A. Instructions for Preparing and Submitting a Letter of Interest

1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
2. Letters of Interest shall be limited to ten (10) 8½" x 11" single sided pages plus two (2) pages for the Project Approach (Item B.5 below).
3. Please adhere to the following requirements in preparing and binding letters of interest:

- a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
- b. Page numbers must be centered at the bottom of each page.
- c. Use 8½" x 11" paper only.
- d. Bind letters of interest by stapling at the upper left-hand corner only. Do not utilize any other binding system.
- e. Do not provide tabbed inserts or other features that may interfere with machine copying.

B. Letter of Interest Content

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. Explain your firm's public involvement approach and how public comments are addressed and documented.
4. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience of the key staff members on similar projects, and the staff qualifications relative to the selection subfactors noted.

5. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
6. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 10-page body of the Lol. Remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

Consultant Selection Rating Form for Programmatic Selections

Project:
 PID:
 Project Type:
 District:
 Selection Committee Members:
 Firm Name:

Category	Total Value	Scoring Criteria	Score
Management & Team			
Project Manager	10	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants	25	See Note 2, Exhibit 1	
Firm's Current Workload/ Availability of Personnel	10	See Note 4, Exhibit 1	
Consultant's Past Performance	30	See Note 3, Exhibit 1	
Project Approach	25		
Total	100		

Exhibit 1 - Consultant Selection Rating Form Notes

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.

2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.

S C O P E O F S E R V I C E S

A. Project Identification

County-Route-Section (Project Name): LOR-MR 4326 00.00 (2nd Street)

Project Sponsor / Maintenance Responsibility: City of Elyria

☒ Local Let ☐ Standard Build SAM Unique ID: NENJAACUWR85

☐ ODOT Let ☐ Design Build PID (ODOT Assigned): 121415

Scope Field Review: 03/19/2024 Scope Meeting Date: 6/30/2026

Proposed Award Date: 7/01/2027 State Fiscal Year: FY28

Functional Class: Major Collector

Federal Aid System: Yes

B. Design Standard

ODOT Design Manuals: ODOT Location and Design Manuals

AASHTO Publications: _____

Local Standards (If Applicable): _____

C. Project Description (Detail transportation issues to be improved)

Road diet from Broad St to East Ave. Mill and resurface from East Ave, incl. intersection, to Gateway Blvd. Traffic Signal improvements at East and 2nd St. Enhanced crosswalks installed at East and 2nd. Improved sidewalks and curb ramps where needed. New traffic signage and pavement markings.

Prior studies / plan: _____

Jumpstart Elyria

Estimate Project Length: (begin pavement to end pavement including bridge) 3980 feet

Work Length: (including project length & approach work) 3980 feet

Alignment ☒ Existing
 ☐ Relocated
 (explain) _____
 Profile ☒ Existing
 ☐ Relocated
 (explain) _____

Logical Termini: (w/ explanation)	<i>Cedar Street to Gateway Blvd</i>
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D. Typical Sections

Existing:

Pavement Width:	<i>28'-40'</i>	☒ curb to curb ☐ edge to edge	Graded Shoulder Width:	Treated Shoulder Width:
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Right of Way Width:	<i>Varies 40'-66'</i>
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Bridge Width:	<i>42'</i>	☐ f/f of rails, ☐ t/t of curbs, or ☒ t/t of parapets
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	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	☐	☒	
Curbs	☒	☐	
Curb ramps	☒	☐	
Sidewalks	☒	☐	Width:
Guardrail	☒	☐	

Additional Notes About **Existing** Typical Section:

Proposed:

Pavement Width:	<i>28'-40'</i>	☒ curb to curb ☐ edge to edge	Graded Shoulder Width:	Treated Shoulder Width:
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Right of Way Width:	<i>Varies 40'-66'</i>
---------------------	------------------------------

Bridge Width:	<i>42'</i>	☐ f/f of rails, ☐ t/t of curbs, or ☒ t/t of parapets
---------------	-------------------	--

	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	☐	☒	
Curbs	☒	☐	<i>As needed</i>
Curb ramps (*)	☒	☐	<i>Per latest ADA standards</i>
Sidewalks	☒	☐	Width: <i>varies 4'-8'</i>

Guardrail	☒	☐	<i>As needed</i>
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Additional Notes About **Proposed** Typical Section:

Roadway/Right of Way to remain same

Note (*) – Curb ramps must be updated to current ADA standards.

Supplemental Information:

ADT	<u>4302</u>	Design ADT	
DHV	<u>473</u>	Certified Traffic	
T24	<u>2%</u>		
Design Speed	<u>Varies 25-35 mph</u>	Legal Speed	<u>Varies 25-35 mph</u>
Comments:			

E. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	☐	☒	
Approximate Number of Parcels:			
Known Relocations:	☐	☒	Number of Relocations:
Railroad Involvement:	☐	☒	Railroad Name:
Encroachments:	☐	☒	
Airway Highway Clearance:	☐	☒	
Airport Name:			
Comments:			

Note:

- 1) *Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.*
- 2) *If there are Federal Funds in ROW phase, ODOT District Real Estate Administrator must approve all FMVE and Administrative Settlements before offering.*

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition.

A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

<u>Aerial</u>	<u>Yes</u>	<u>No</u>	<u>Name of Company</u>
Phone	☒	☐	<i>Kinetic</i>
Cablevision	☒	☐	<i>Charter</i>
Power	☒	☐	<i>Ohio Edison</i>
<u>Underground</u>	<u>Yes</u>	<u>No</u>	<u>Name of Company</u>
Phone	☒	☐	<i>Kinetic</i>
Cablevision	☒	☐	<i>Charter</i>
Power	☒	☐	<i>Ohio Edison</i>
Gas	☒	☐	<i>Columbia Gas</i>

	<u>Yes</u>	<u>No</u>	<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
Water	☒	☐	☐	☒	<i>City of Elyria</i>
Sanitary	☒	☐	☐	☒	<i>City of Elyria</i>
Storm	☒	☐	☐	☒	<i>City of Elyria</i>

Other: _____

Comments: _____

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District Utilities Coordinator with the appropriate reference numbers:

Ohio 811: 1-800-362-2764 or 811

A listing of all utility companies within the project limits shall be included in the Stage 2 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

Stage 2 plan submittals must include all underground utilities on the Plan/Profile and appropriate Cross Section Sheets. Preliminary cross sections must be included to show the effect of the proposed construction on all existing utilities. Aerial and underground utility relocations may require additional right of way beyond the existing right of way limits. These existing utilities, proposed utility relocations and approximate right of way needs must be reflected in the Conceptual Right of Way Plan.

The Consultant will submit a complete copy of all Stage Submittals and Final plans to all affected utility companies at the time submittals are sent to the district.

G. Geotechnical

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Are Pavement Cores needed?	☐	☒	
Is Geotechnical Design (**) necessary? (Identify: full depth pavement replacement/widening, bridge work, retaining walls, culverts, slide repairs, etc.?)	☐	☒	

Note () – If Geotechnical Design is necessary, fully utilize historic geotechnical information; perform subsurface exploration in accordance with the Specifications for Geotechnical Explorations; and perform geotechnical design in accordance with the Geotechnical Design Manual.**

H. Structure Requirements

Existing Structure Information:

Structure Type: Reinforce Concrete Steel Beam Bridge

Structure Type:	<u>Steel Beam</u>	Structural File No.:	<u>4770358</u>
Bridge No.:	<u>LOR-01C02-00000</u>	General Appraisal:	<u>7</u>
Sufficiency Rating:	<u>80.5</u>	Crossing:	<u>Black River (West Branch)</u>
Bridge Length:	<u>213 feet</u>	Bridge Width:	<u>40'</u>
Number of Spans:	<u>3 spans</u>		
Eligible for the National Historical Register:	☐ Yes ☒ No		

Proposed Structure Information:

New Structure: ☐ Yes ☒ No			
Rehabilitate Existing Bridge by:			
Structure Type:			
Beam Type:	☐ Concrete Box; ☐ Steel; ☐ n/a		
Structure Length:		Number of Spans:	
Structure Width:			
Other Design Considerations /Explanation of Change in Line/Grade:			

Bridge Railing Type:	
Approach Railing:	

I. Design Exception(s) Required

☐ Yes

☒ No Explain: _____

J. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	☒	☐	_____
Striping:	☒	☐	_____
Lighting:	☒	☐	_____
Signals (***):	☒	☐	_____
RPMs:	☐	☐	_____

Note (*) – complete the Traffic Signal Scope Form for major signal work.**

K. Maintenance of Traffic

Type of MOT: ☒ Detour, ☐ Part Width, ☒ Daily Flagging

Remarks/Describe: ***MOT will require short duration lane closures during the installation of pavement, markings, sidewalk work and crosswalks***

Will Pedestrian Traffic need to be maintained? Yes

Remarks/Describe: _____

L. Driveways

Driveways Present ☐ Yes ☒ No	
Type of Driveways (if present)	
Work to be performed on drives:	

M. Project Funding

Project Cost Estimate: **\$2,766,029.00**

Quantity splits needed in plans to differentiate funding participation:

☒ Yes ☐ No

Coordination with Concurrent Projects Required:

☐ Yes ☒ No

Will any Task Orders be used?

☐ Yes ☒ No

Comments:

Comments:

Comments: *If yes, LPA must request via email at appropriate time and indicate which Task Orders are desired otherwise delays should be expected when adding Task Orders*

Funding Breakdown:

Funding Source NOACA Federal Max: 1,000,000 Funding Split: 80-20

	Federal or State funds	Percent Split	SAC	Local Funds	Percent Split	Capped? (Y/N)
Preliminary Engineering (PE)	\$	%		\$150,000	100%	
Right-of-Way (RW)	\$	%		\$	%	
Utilities	\$	%		\$	%	
Construction (CO)	\$1,000,000	80%		\$425,000	20%	Y
Construction Engineering (CE)	\$	80%		\$120,000	20%	
Total	\$	%		\$	%	

Additional remarks about funding:

Project Cap (if multiple list all):

N. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	☐ Yes	☒ No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	☐ Yes	☒ No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- ☐ 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- ☐ 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate^a
- ☐ 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)^b
- ☐ 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- ☒ 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place? ☒ Yes ☐ No

If so, does that system track both payroll and project hours concurrently? ☐ Yes ☒ No

If different systems, how does the LPA reconcile project hours to payroll?:

How often are payroll records prepared?:

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?

☐ Yes ☐ No

(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)

Does the LPA ensure that timecards are signed by the employee? ☐ Yes ☐ No

O. Environmental

Required		Responsibility		Environmental Task
Yes	No	ODOT	Local	
<u>Cultural Resources</u>				
☒	☐	☒	☐	Section 106 – Scoping Request Form
☐	☒	☐	☐	Phase I History/Architecture Survey Report (If Authorized)
☐	☒	☐	☐	Phase I Archaeology Survey Report (If Authorized)
<u>Section 4f</u>				
☒	☐	☒	☐	Determination Request Form
☐	☒	☐	☐	Individual Section 4(f) Evaluation
☐	☒	☐	☐	Section 6(f) Documentation
<u>Ecological Resources</u>				
☒	☐	☒	☐	Ecological Exempt Form
☐	☒	☐	☐	Level 1 Ecological Survey Reports
☐	☒	☐	☐	UNIONID Mussel Survey Report
<u>Sole Source Aquifer</u>				
☐	☒	☐	☐	Sole Source Aquifer Coordination
<u>Farmland Policy Protection Act (FPPA)</u>				
☐	☒	☐	☐	Farmland Conversion Impact Rating-Form
<u>Waterway Permits</u>				
☐	☒	☐	☐	Permit Determination Request Package
☐	☒	☐	☐	Conceptual Stream/Wetland Mitigation Reports
☐	☒	☐	☐	Section 404/401 Applications
☐	☒	☐	☐	USACE Pre-Construction Notification (PCN) Applications
☐	☒	☐	☐	Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN)
☐	☒	☐	☐	Coastguard Section 9 Application
☐	☒	☐	☐	ACOE Section 10 Permit
☐	☒	☐	☐	Floodplain Coordination/FIRM Map
☐	☒	☐	☐	Coastal Waterway Permit
<u>Environmental Site Assessment</u>				
☒	☐	☒	☐	Regulated Materials Review (RMR)
☐	☒	☐	☐	Phase I Environmental Site Assessment Report (If Authorized)
☐	☒	☐	☐	Regulated Materials Review Investigation
☐	☒	☐	☐	Asbestos Survey/Inspection
<u>Air</u>				
☐	☒	☐	☐	Exempt Memo
☐	☒	☐	☐	Ozone Analysis
☐	☒	☐	☐	MSAT Analysis
☐	☒	☐	☐	PM 2.5 Analysis
<u>Noise</u>				
☐	☒	☐	☐	Exempt Memo
☐	☒	☐	☐	Traffic Noise Analysis Report
☐	☒	☐	☐	Noise Barrier Public Involvement Summary
<u>Public Involvement</u>				
☐	☒	☐	☐	Public Involvement Plan
☐	☒	☐	☐	Public Meeting Activities
☒	☐	☐	☒	Public Announcement (webpage, news article, new release)
☐	☒	☐	☐	Environmental Justice Census Mapping/C2 Documentation Form
<u>Categorical Exclusion (CE) Environmental Document</u>				
☒	☐	☒	☐	C1
☐	☒	☐	☐	C2
☐	☒	☐	☐	D1
☐	☒	☐	☐	D2

Any Known Environmental Concerns (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

P. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	<i>LPA/Consultant</i>
Proposal/Specification Development:	<i>LPA/Consultant</i>
LPA Agreement:	<i>ODOT</i>
Form and Preliminary Legislation:	<i>ODOT (if ODOT Let)</i>
Environmental Tasks:	<i>ODOT/LPA</i>
Advertising and Award of Contract:	<i>LPA</i>
Construction Inspection:	<i>LPA/Consultant</i>
R/W Plan Development:	<i>N/A</i>
R/W Acquisition / Appraisals:	<i>N/A</i>
Utility Relocation:	<i>N/A</i>

Q. Field Review

Representatives Present:	Date: <i>3/19/2024</i>
<i>Kathy McKillips</i>	
<i>Errol Scholtz</i>	
<i>John Schneider</i>	

R. Commitment Dates

<u>Activity</u>	<u>Milestone Date</u>
LPA Scope of Services Document Signed	<i>06/20/2026</i>
Initial Project Scope Complete (ODOT use only)	
LPA Agreement signed	<i>07/01/2026</i>

Authorization Design Consultant (if federally funded; then PE needs Fed. Authorization, signed contract and encumbrance first)	08/01/2026
Preliminary R/W Plans Submitted (Minimum 30 days before Stage 2 for small project, 60 days for large project)	N/A
Preliminary R/W Plans Approved (typically 1 month after submission)	N/A
Stage 1 Submission	
Stage 2 Submission	10/01/2026
Stage 3 Submission	N/A
Stage 1,2 or 3 Plans Reviewed	1 month after submission
Compliance R/W Plans Submitted (typically same date as Stage 2 submission)	N/A
Compliance R/W Plans Approved (typically 1 month after submission)	N/A
Final R/W Plans Submitted (typically 1 month after compliance R/W approved)	N/A
Environmental Document Approved (typically 6 months from Stage 2 submission. If R/W involved, then the Environmental Document Approval must be completed at least 1 year prior to the District R/W Cert. Date.)	04/01/2027
Authorization for Detail Design (If federally funded, then 1 month after Env. Document approved)	N/A
Local R/W Certification (minimum 1 month before PSE to District)	01/01/2027
Local Let PS&E Package to District	02/01/2027
Environmental Certification Form (ECF) (typically same as PS&E to District-Request from DEC one week prior to PS&E submission)	02/01/2027
District R/W Certification (typically 1 month after Env. Clearance Date. If R/W purchased then 1 year after Environmental Document approved Date. Required whether project requires R/W or not)	05/01/2027
Plan Package to C. O. (typically 1 month after PS&E to District)	03/01/2027
Sale Date (min.1 month prior to award date, min. 2 month after Plan Package to C.O.)	05/01/2027
Award Date	07/01/2027
Estimated Begin Constr. Date	08/01/2027
Estimated End Constr. Date (days of duration? _____)	11/30/2027