

# Meeting Minutes of the **FINANCE COMMITTEE** held a meeting on **Tuesday, May 26<sup>th</sup>, 2026** beginning at 6:30 P.M.

*Circulated 6/1/2026*

**FINANCE PRESENT:** Chair Tollett, Cerra, Schneider, Davis, Van Wormer  
**COM DEV PRESENT:** Chair Schneider, Mitchell, Rothgery, Doehne, Lipian  
**UTILITIES PRESENT:** Chair Mitchell, Rothgery, Oswald  
**EXCUSED ABSENCE:** Armstrong

**OTHERS PRESENT:** Law Dir Deery, Safety Svc Dir Pyanowski, Finance Dir Farrell, CD Dir Scott, CD Manager Almobayyed, Parks Dir Reardon, Legal Counsel Craig, Engineer Schneider

## **1. The matter of approval of meeting minutes from the Finance Committee Meeting, which took place on May 11<sup>th</sup>, 2026, as circulated on 5/26/2026.**

Motion made by Mr. Schneider and seconded by Mrs. Davis to approve the 'said' Meeting Minutes.

**MOTION CARRIES**

## **2. The matter of an Agreement with ODOT for the purchase of road salt for the 2026-2027 season.** *(This matter passed at the May 18<sup>th</sup> Council Mtg. without the benefit of committee, Ord 2026-69)*

Referred By: Safety Svc Dir Pyanowski

This matter had already passed without the benefit of committee and will be removed from this agenda, but, Chair Tollett had one question for Dir Pyanowski on this matter. Chair Tollett said that at different times throughout the year, PO's are approved for road salt, he thought there were four different PO's for road salt last year, is that correct?

Dir Pyanowski said PO's are one thing, we have an annual contract for road salt and that's done one time. They create PO's as the road salt is delivered and those don't need to go to council. So, they have just the one contract each year.

Chair Tollett said Elyria was one of the few communities that made it thru the entire winter without running out and he has nothing but high regard for the department.

Dir Pyanowski said the Street Dept was very diligent and conscious and when things got a little bit tight they changed the application process and we never ran out. He told the dept to order everything that was in the contract so they could get it in the queue. He wonders if some of the communities that ran out, got their full contractual allotment and the salt companies had to get what was already on order for other communities and we were one of those communities who never ran out.

There was no vote because this matter was already completed.

**3. The matter of an Agreement with KE McCartney & Associates for Construction Management & Professional Services for the Oberlin-Elyria Project.**

Referred By: Engineer Schneider

Engineer Schneider said this is for authorization from council to enter into a professional agreement with KE McCartney & Associates for the Oberlin-Elyria Road project, which is the road diet. There are LPA funds associated with this and it's an 80/20 split, 80% is paid by NOACA and 20% by the City. The overall not to exceed amount is \$105,000. They did open bids this past week and they got good bids which were below the Engineer's estimate, so there are plenty of funds. Asking for emergency clause.

*There were no further questions and Chair Tollett read the committee report and asked for a motion.*

**Motion made by Mr. Cerra second by Mr. Schneider to authorize the Mayor to enter into the 'said' service agreement, not to exceed \$105,000. Emergency clause.**

**MOTION CARRIES**

**COMMITTEE REPORT WRITTEN**

**4. The matter of approval of the purchase of vacant parcel, PPN 06-24-025-105-026, from William J Forthofer to use as an expansion area for West Park.**

Referred By: Admin Legal Counsel Craig

Legal Council Craig said this is an unusual parcel, it's in four pieces and it's south of west park. Mr. Forthofer had acquired this from his family business and wants to donate it to the City so it can be used for the park. Mr. Forthofer has done all of the legal work and surveying and incurred legal fees and expenses and he would like to sell the one parcel so he can recoup his costs. The purchase agreement amount would be for \$4,800 and they would ask for an ordinance for the City to purchase this parcel for \$4,800 and closing costs.

Chair Tollett said basically we're getting it for a zero amount because the survey had to be done regardless.

Mr. Schneider said he has never seen a parcel like this before. It's 140 feet, gap, then 289 feet, gap, then another 290 feet, gap, and then 145 feet. He asked if the City owns the gaps part of the parcel?

Legal Counsel Craig said yes, we own those gaps. And basically, it would be straightening the line out.

Mrs. Davis asked if they are going to consolidate those pieces to one parcel?

Legal Counsel Craig said yes, we most likely will, to avoid the issue of any landlock parcels at that time.

*There were no further questions and Chair Tollett read the committee report and asked for a motion.*

**Motion made by Mr. Schneider seconded by Mr. Cerra to authorize the Mayor to purchase the 'said' vacant parcel and not to exceed \$7,000. Emergency clause.  
MOTION CARRIES COMMITTEE REPORT WRITTEN**

**5. The matter of amendments to the 2026 Permanent Appropriations.**

Referred By: Finance Directors Pileski and Farrell *[Standing Referral]*.

Assistant Finance Dir Farrell said there is one amendment for this evening. That is in the block grant fund, public facilities department and capital outlay account, for an increase from \$287,000 and adding an additional \$48,500 at the request of Community Director Scott and it's for the downtown sidewalk program.

*There were no further questions and Chair Tollett read the committee report and asked for a motion.*

**Motion made by Mrs. Davis seconded by Mr. Schneider to authorize approval of the 'said' appropriation changes per the attached list.  
MOTION CARRIES COMMITTEE REPORT WRITTEN**

*Chair Tollett said that is all the business for this evening's (SOLO) Finance Meeting and the evening's meetings continued with the Joint Utilities / Finance meeting.*

**Motion made by Mr. Cerra and second by Mr. Van Wormer to adjourn the Finance Committee Meeting at 7:00 P.M.  
MOTION CARRIES**

***The Next Finance Meeting is scheduled for Monday, June 8<sup>th</sup>, 2026.***

Respectfully Submitted by,  
Colleen Rosado, Secretary/Administrative Assistant