

**Meeting Minutes of the JOINT ~ UTILITIES and FINANCE
Committees which held a meeting on Monday, May 11th, 2026
at 6:25 p.m.**

circulated 5/26/2026

FINANCE PRESENT: Chair Tollett, Cerra, Schneider, Davis, Van Wormer
COM DEV PRESENT: Chair Schneider, Mitchell, Rothgery, Doehne, Lipian
OTHERS PRESENT: Armstrong, Oswald
EXCUSED ABSENCE: None

OTHERS PRESENT: Law Dir Deery, Safety Svc Dir Pyanowski, Finance Dir Pileski, Finance Dir Farrell, CD Dir Scott, CD Manager Almobayyed, Reclamation Supt. Derricotte, Public Works Sup Conner, Water Collection System Supt Stefek, Water Operation Supt Jacob, HR Dir Yousefi

1. The matter of approval of meeting minutes of the Utilities, Safety & Environment Committee Meeting, which took place on April 8th, 2026, as circulated 4/17/2026.
Motion made by Mr. Oswald and seconded by Mrs. Davis to approve the said Minutes.

2. The matter of a contract with HDR Engineering, Inc. to complete an Emerging Contaminant Study of the City's Sanitary Collection System.
Referred By: Water Reclamation Supt. Stewart

Supt. Derricotte is here this evening to talk about this matter. This is the matter of the emerging contaminants which consist of PAS and PFAS that's common in drinking water. The department is proactive with this matter. No type of regulation has hit our department yet, but it's coming. They are going to partner with HDR to do a study of the city's collection system. They already have data from 2021 and 2022 and this will stay consistent. He wanted to recognize Sam Jacob because he's been working on the grant process for this project, which is a 100% forgiveness. The only reason we're partnering with HDR is because this is a possible EPA funded study. If we are not awarded the grant we will not enter into a contract with HDR.

There was no discussion and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to enter into the 'said' contract for the 'said' study. Emergency Clause requested.

MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mr. Schneider and second by Mr. Cerra to authorize the Mayor to enter into the 'said' contract for the 'said' study. Emergency Clause requested.

MOTION CARRIES COMMITTEE REPORT WRITTEN

3. The matter of a Water Pollution Control Loan Fund Agreement through The Ohio EPA for a PFAS Monitoring Study.

Referred By: Water Pumping Operations Supt. Jacob

Supt Jacob said they applied for a biosolid study grant earlier this year and this is the same grant to get a portion of that forgiven. What this grant that was just explained by Shane will be covered for a full study of the HDR. We will also be buying new sampling equipment for the collection system which will be covered and will also pay for three rounds of testing. We be asking for 205,818.80 for this project. \$90,000 of that will be just for the study. This is complete principal forgiveness. The goal would be to have it completed by the end of this year and all the money would be back in the fund after that. We would submit the bill from HDR to the EPA and EPA would cut a check and we would pay HDR and the suppliers and the testing firm.

Mrs. Davis asked if this is the same project?

Law Dir Deery said yes, Supt Derricotte explained the contract for the project and Supt Jacob is requesting consideration for the loan application for that project.

There was no discussion and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to apply for and accept the ‘said’ loan from Ohio EPA. Emergency Clause requested.

MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mr. Schneider and second by Mr. Cerra to authorize the Mayor to apply for and accept the ‘said’ loan from Ohio EPA. Emergency Clause requested.

MOTION CARRIES COMMITTEE REPORT WRITTEN

4. The matter of a contract for tree services with ECO Tree Service, LLC for the period of June 1, 2026 thru December 31, 2027.

Referred By: Safety Svc. Dir Pyanowski

Dir Pyanowski said we currently have a contract with ECO Tree Service and the contract ends at the end of the month. So, we are looking to enter into a new contract for this year and thru the end of 2027. They have adjusted their costs associated with the time that has passed in the current contract and the prices are fair and they do good work for us. They work for us in both emergency situations and non-emergency when we need their assistance for large jobs.

Mr. Oswald said he agrees that they do a great job. He asked if we have to go out for bids for or are we allowed to choose them?

Dir. Pyanowski said in years past, they did bid it out. But last year we only had two bids, one being ECO Tree Service.

We have the ability to not have to put it out for bid as a professional services contract, under the law. The relationship we have with ECO is valuable and he wanted to utilize that option.

Mr. Van Wormer asked if there's a cap on the amount, if a 100-year event takes place?

Dir Pyanowski said any not to exceed amount and if a 100-year event happens, they will come back to council and ask to increase that amount. The amount budgeted is \$300,000.

There was no discussion and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the Mayor to enter into 'said' contract. Emergency Clause requested.

MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mr. Cerra and second by Mrs. Davis to authorize the Mayor to enter into 'said' contract. Emergency Clause requested.

MOTION CARRIES COMMITTEE REPORT WRITTEN

5. The matter of creating a new position in the Safety Service Department, titled 'Utilities Coordinator'.

Referred By: HR Director Yousefi

Dir Yousefi said they're looking to create a position titled 'Utilities Coordinator' which does a lot of development, implementing, managing projects for the three departments; public utilities, water reclamation, water distribution and water pumping. They will make sure everyone is collaborating together on projects. There already is an employee already doing this job, who was a superintendent at water pumping and haven't changed the title until now. They wanted to create a job description that will move forward with this work structure.

Mr. Tollett asked if we are going to backfill the position, is that correct?

Dir Yousefi said that is correct. No salary changes and no change in the number of positions.

Dir Pyanowski said they have the employee and it will align him with the job he's been doing the last two years; that is working with EPA, helping apply for grants, project management across waste water, water pumping and engineering, his experience crosses over those departments allowing to maximize that knowledge and skills. We are not changing the salary, only changing the job description to align with the things he does.

There was no more discussion and Chair Mitchell read the committee report and asked for a motion:

UTILITIES:

Motion made by Mr. Oswald and second by Mr. Armstrong to authorize the creation of the 'Utilities Coordinator' position.

MOTION CARRIES COMMITTEE REPORT WRITTEN

Chair Tollett asked for a motion from Finance.

FINANCE:

Motion made by Mr. Cerra and second by Mrs. Schneider to authorize the creation of the 'Utilities Coordinator' position.

MOTION CARRIES

COMMITTEE REPORT WRITTEN

There was no further business to come before the Utilities, Safety & Environment Committee and Chair Mitchell asked for a motion to adjourn Utilities portion of the evening's meetings.

Motion made by Mr. Oswald and second by Mr. Armstrong to adjourn the Utilities Safety & Environment Committee portion of this evening's meetings at 6:40 P.M.

MOTION CARRIES

The evening's meetings continued with Finance Committee which began at 6:40 P.M.

The Next Joint Committee Meeting is scheduled for Monday, May 26th, 2026.

Respectfully Submitted by,

Colleen Rosado, Secretary/Administrative Assistant