

Minutes Approved

*As circulated* May 4, 2026  
*May 18, 2026* Regular Council Meeting  
Elyria City Council

**1. CALL TO ORDER:**

The regular meeting of Elyria City Council was called to order on Monday May 4, 2026 at 7:00 p.m. by President Mitchell. President Mitchell opened the meeting requesting observance of a moment of silence. The Pledge of Allegiance was led by council member Cerra. President Mitchell requested all cell phones please be turned off or placed on silent position out of respect for the council.

**2. ROLL CALL: COUNCIL MEMBERS**

PRESENT: Cerra, VanWormer, Armstrong, Rothgery, Davis, Oswald, Lipian ,Tollett, Doehne, Schneider, Mitchell

OTHERS PRESENT: Safety Service Director Pyanowski, Fin. Dir. Pileski, Law Director Deery, Police Captain Palmer, Fire Chief Vargo, Engineer Schneider

**3. PUBLIC HEARINGS: None**

**4. APPROVAL OF MINUTES:**

Cerra moved, Schneider seconded to approve the meeting minutes of April 20, 2026 council meeting.

**MOTION CARRIED**

**5. REMARKS AND REPORTS OF CITY OFFICIALS:**

**Safety Service Director:**

Safety Service Director Pyanowski provided an update on behalf of Mayor Brubaker on a meeting planned with Norfolk Southern scheduled for Wednesday May 6<sup>th</sup>. The meeting will review the other bridge and provide discussion around plans for repairs.

**Law Director: No Report**

Law Director Deery reminded everyone of the upcoming election day on Tuesday May 5<sup>th</sup> and encouraged everyone to exercise their right to vote.

**Finance Director:**

Finance Director Pileski provided an information that the finance department received a notification from the Government Finance Officers Association of the United States and Canada that the city of Elyria has been awarded once again the Certificate of Achievement for excellence in financial reporting. The reporting is for report period ending December 31, 2024 and this marks the 38<sup>th</sup> time the city of Elyria has been awarded with this achievement. President Mitchell applauded Finance Director Pileski's excellent leadership.

**EPD: No Report**

**EFD: No Report**

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**5. REMARKS AND REPORTS OF CITY OFFICIALS: Continued**

**Engineer Schneider:**

Engineer Schneider provided an update that the upcoming Wednesday May 6<sup>th</sup>, the engineering department would be advertising for the street resurfacing project. Engineer Schneider also provided an update regarding the Oberlin Road Diet is out for bid as well. President Mitchell asked if there is anticipation of bid prices being higher due to the cost of gas. Engineer Schneider stated unfortunately, yes. He shared that ODOT recently opened up bids for the State Route 57 and Abbe Road project and the prices were elevated and additional funds were needed by the city of Elyria.

Council member Armstrong inquired about an update on the bids for the pocket park. Engineer Schneider proclaimed, yes there was a successful low bidder for the pocket park, the engineer department is working to finalize contracts.

Council member Van Wormer shared information regarding making a right hand turn from Fourth Street to West or from West to Fourth and how difficult it is to avoid the curb in making the turn. Engineer Schneider stated that is becoming more of a concern at the completion of road resurfacing projects, the problem also exists on the corner of West Ave. and Vic Janowicz Drive. There are plans to widen the road by a couple of feet to make the turn easier.

Council member Lipian inquired on an update regarding safe routes to school. Engineer Schneider explained that Kathy McKillips is working diligently on safe routes to school, her goal was to bid the project along with the Middle Avenue project. Engineer McKillips is working to finalize both projects. Council member Lipian inquired of an estimated start date. Engineer Schneider stated he would have Engineer McKillips follow up with councilmember Lipian.

Council member Tollett expressed his appreciation for the business that was selected for the paving last year, he felt they did an exceptional job and would recommend using them again.

Council member Davis expressed her appreciation that work is being done on 204 Lake Avenue. Director Pyanowski responded to council member Davis, he shared, 204 Lake Avenue was actually demolished earlier in the afternoon by the building department. The interior lane will be closed and a dumpster will be put in place on Tuesday May 5<sup>th</sup> so the debris can be removed. As of the time of the meeting the entire structure had been demolished.

President Mitchell expressed she is anxiously awaiting the completion of Murray Ridge Road. Engineer Schneider explained there is more involvement with ODOT. Stage II has been submitted to ODOT and they are in the process of what is considered the environmental portion. The website contains a public notice for residents currently.

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**6. PRESIDENT'S REFERRAL'S:**

*\* Matter is completed or partially completed*

1. The matter of referral for review of Community Reinvestment Area Tax Abatement Agreement with Elyria Freight House LLC & Icon Construction.

**REFERRED BY:** CD MANAGER ALMOBAYYED

**REFERRED TO:** COMMUNITY DEVELOPMENT/FINANCE

2. The matter of authorizing the Mayor to enter into a lease agreement with Brown Equipment Company to lease a 2026 IBAK Camera Truck for the Wastewater Sewer Collection System.

**REFERRED BY:** PWS STEFEK

**REFERRED TO:** FINANCE

3. The matter of disposal of city property unfit for municipal use.

**REFERRED BY:** PWS EYE

**REFERRED TO:** FINANCE

4. The matter of creating a new position in the Safety Service Department for a Utilities Coordinator.

**REFERRED BY:** HR DIRECTOR YOUSEFI

**REFERRED TO:** FINANCE/ UTILITIES

5. The matter of authorization to apply and accept Water Pollution Control Loan (WPCLF) Loan for PFAS Monitoring Study.

**REFERRED BY:** OPERATIONS SUPERINTENDENT JACOB

**REFERRED TO:** FINANCE/ UTILITIES

6. The matter of authorizing the Mayor to enter into contract with HDR Engineering Inc. to complete an emerging contaminant study of the City of Elyria's sanitary collection system.

**REFERRED BY:** SUPERINTENDENT STEWART

**REFERRED TO:** FINANCE/ UTILITIES

7. The matter of entering into a contract for tree services with ECO Tree Service, LLC. for the period of 6/01/2026-12/31/2027.

**REFERRED BY:** SAFETY SERVICE DIRECTOR PYANOWSKI

**REFERRED TO:** FINANCE/ UTILITIES

**7. PETITIONS- LOBBY: None**

**8. PETITIONS-COUNCIL MEMBERS: None**

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**9. REPORTS OF STANDING AND SPECIAL COMMITTEES:**

**Sponsored by**  
**Community**  
**Development:**  
C. Schneider  
A. Lipian  
E. Doehne  
D. Mitchell  
G. Rothgery

**COMMITTEE REPORT NO. 2026-1**  
WE HAVE CONSIDERED THE MATTER OF A NEW LIQUOR  
LICENSE REQUESTED BY VIVA PINCHES TACOS, LLC DBA  
VIVA TACOS, 360 & 366 CHESTNUT COMMONS DRIVE AND  
THE CITY OF ELYRIA DOES NOT REQUEST A HEARING.

Schneider moved, Cerra seconded to pass this this committee report.

SUSPENSION	PASSAGE
AYE: 11	AYE: 11
NAY: 0	NAY: 0
ABSENT: 0	ABSENT: 0
MOTION CARRIED	MOTION CARRIED

**10. RESOLUTIONS FIRST READING:**

**Sponsored by**  
**Finance**  
P. Tollett  
C. Schneider  
B. Davis  
M. Van Wormer  
J. Cerra

**RESOLUTION NO. 2026-17**  
A RESOLUTION FINDING THAT THE CITY HAS UNFIT FOR  
MUNICIPAL USE CERTAIN CITY PROPERTY.

Tollett moved, Davis seconded to pass this resolution on its first reading under suspension of rules.

SUSPENSION	PASSAGE
AYE: 11	AYE: 11
NAY: 0	NAY: 0
ABSENT: 0	ABSENT: 0
MOTION CARRIED	MOTION CARRIED

**11. RESOLUTIONS--SECOND READING: None**

**12. RESOLUTIONS--THIRD READING: None**

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**13. ORDINANCES--FIRST READINGS:**

**Sponsored by**  
**Finance**  
P. Tollett  
C. Schneider  
B. Davis  
M. Van Wormer  
J. Cerra

**ORDINANCE NO. 2026-59**  
AN ORDINANCE AUTHORIZING THE SAFETY SERVICE  
DIRECTOR OF THE CITY OF ELYRIA TO DISPOSE OF CITY  
PROPERTY THAT IS UNFIT FOR MUNICIPAL USE.  
*Companion to above Resolution*

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules.

SUSPENSION	PASSAGE
AYE: 11	AYE: 11
NAY: 0	NAY: 0
ABSENT: 0	ABSENT: 0
MOTION CARRIED	MOTION CARRIED

**Sponsored by**  
**Finance**  
P. Tollett  
C. Schneider  
B. Davis  
M. Van Wormer  
J. Cerra

**ORDINANCE NO. 2026-60**  
AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER  
INTO A  
PROFESSIONAL SERVICES AGREEMENT WITH C&K  
INDUSTRIAL SERVICES, INC., FOR CLEANING OF  
ANAEROBIC DIGESTERS AT THE ELYRIA WATER  
RECLAMATION FACILITY, AND DECLARING AN  
EMERGENCY.

Tollett moved, Davis seconded to pass this ordinance on its first reading under suspension of rules, and declaring an emergency.

SUSPENSION	EMERGENCY	PASSAGE
AYE: 11	AYE: 11	AYE: 11
NAY: 0	NAY: 0	NAY: 0
ABSENT: 0	ABSENT: 0	ABSENT: 0
MOTION CARRIED	MOTION CARRIED	MOTION CARRIED

**Sponsored by**  
**Finance**  
P. Tollett  
C. Schneider  
B. Davis  
M. Van Wormer  
J. Cerra

**ORDINANCE NO. 2026-61**  
AN ORDINANCE AMENDING ORDINANCE NO. 2026-34,  
KNOWN AS THE "2026 PERMANENT APPROPRIATIONS  
ORDINANCE," TO CHANGE FUNDS IN VARIOUS ACCOUNTS.

Tollett moved, Schneider seconded to pass this ordinance on its first reading under suspension of rules.

SUSPENSION	PASSAGE	
AYE: 11	AYE: 11	
NAY: 0	NAY: 0	ABSENT: 0
ABSENT: 0	MOTION CARRIED	MOTION CARRIED

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**14. ORDINANCES--SECOND READING: None**

**15. ORDINANCES--THIRD READING: None**

**16. COMMITTEE CALLS:**

**FINANCE**

Mon. 5/11/2026 Beginning at 6:00 P.M. All Referred Items Council Chambers Chr., w/ P. Tollett, Chr., Mayor, Law Dir. Fin. Dir., SSD, Engr.

**JOINT CD/FINANCE**

Mon. 5/11/2026 Beginning at 6:00 P.M. All Referred Items Council Chambers w/ C. Schneider, Chr., w/ P. Tollett, Chr., Mayor, Law Dir. Fin. Dir., SSD, Engr.

**FINANCE /UTILITIES**

Mon. 5/11/2026 Immediately following Community development. All Referred Items Council Chambers w/ P. Tollett, Chr., w/ D. Mitchell, Chr., w/Mayor, Finance Director, Law Director, SSD, Engineer

**STRATEGIC PLANNING**

Mon. 5/18/2026 Immediately following Council Meeting All Referred Items Council Chambers W/ Mayor, Safety Service Director, Finance Director, Law Director, Engineer

**17. MISCELLANEOUS AND UNFINISHED BUSINESS:**

**18. ADJOURNMENT:**

Davis moved, Schneider seconded to adjourn the Regular Council Meeting at 7:15 p.m.

MOTION CARRIED



Victor Stewart, III  
Clerk of Council



Donna Mitchell  
President of Council

YouTube Link: <https://www.youtube.com/watch?v=3DiupNGV1M8>

Rlp/