

City of Elyria
Job Posting
Superintendent of Water Pumping Plant
Located in Lorain, OH

The City of Elyria is currently conducting a search for our next Superintendent of the Water Pumping Plant located in Lorain, Ohio. This is an outstanding opportunity for the right person.

Essential Functions:

Assumes responsibility for and oversees the operation and maintenance of the Water Plant, tanks and towers; ensures drinking water meets EPA standards and that proper testing and monitoring is performed; coordinates water plant operations with other departments; confers with contractors, inspectors, and citizens, etc.

Supervises the activities of plant personnel (e.g., assigns tasks; recommends the hiring of job applicants; recommends discipline; handles employee grievances; approves leave requests; evaluates employee performance; etc.).

Prepares departmental budget on an annual basis; ensures proper funds are appropriated and approves expenditures, monitors budget and spending.

Prepares and maintains records, reports, and other operational documentation; prepares monthly EPA reports; analyzes daily operator and lab logs and records. Prepares all yearly reports for EPA including but not limited to: Contingency, HAB, Frazzle Ice, RMP, LOTO, EPA metrics, Asset management, Emergency resiliency, all safety reports, manuals, and any other reports and information required by the US and Ohio EPA.

Ensures that the plant staff meet all job safety requirements and all applicable PERRP safety standards that pertain to essential functions.

Knowledge and abilities:

Knowledge of:

Budgeting; safety practices and procedures; water treatment plant operating procedures; department policies and procedures; water treatment regulations including OAC 3745 (Ohio Environmental Protection Agency); supervisory principles and practices.

Ability to: Understand, interpret, and apply laws, rules, or regulations to specific situations; select most qualified applicant according to specifications for referral; determine material and equipment needs; calculate fractions, decimals, and percentages; compile and prepare reports; respond to routine inquiries from public and/or officials; communicate effectively with tact and thoughtfulness. Ability to be able to optimize chemical settings at the plant during different season and specific events that may happen.

Minimum Requirements:

Bachelor's degree in Sanitary, Mechanical, Chemical or Civil Engineering, or Bachelor of Science Degree in management or related field, plus five (5) years of supervisory experience in water treatment plant or other public utility, or equivalent combination of training and/or experience.

Must possess a Class IV Water Supply Operator's Certificate issued by the Ohio EPA, must be able to be Certified as the Operator of Record of the Water Pumping Plant by the Ohio EPA. Experienced candidates with a Class III license working on their Class IV may be considered and are encourage to apply.

Must possess a valid driver's license.

How to apply:

Interested candidates should submit a current resume, to Jyousefi@cityofelyria.org.

This posting expires on June 22, 2025.

As an equal opportunity employer, the City of Elyria does not discriminate in its employment decisions on the basis of race, religion, color, national origin, gender, sexual orientation, gender identification, age, military status, veteran's status, genetic information, disability, ancestry, familial status, or on any other basis that would be in violation of any applicable federal, state, or local law.