

approved 5/27/25

Joint- Community Development/ Finance Committee

Monday, April 14th, 2025 Following the Community Development Meeting

Committee Members Present:

Community Development: Chair Schneider, Mitchell, Lipian, Oswald

Finance: Chair Tollett, Cerra, Davis, Tollett, Siwierka

Absent: Callahan

Others: Armstrong

Administration and Department Heads Present:

Mayor Brubaker

SSD Pyanowski

Law Dir Deery

Engineer McKillips

P&R Dir Reardon

WTL Jacob

Chair Schneider called the joint meeting of Community Development/ Finance Committee to order at 6:40 p.m.

1. The matter of approval of meeting minutes from the Joint Community Development Committee and Finance Meeting of March 31st, 2025 as circulated.

Council member Siwierka moved to approve the minutes as circulated, seconded by Council member Cerra.

MOTION CARRIED

2. The matter of a Downtown Facade Improvement matching incentive program applicant.

Referred By: Community Development Manager Almabayyed

Request to hold per CD Manager Almabayyed

3. The matter of a request to purchase real estate: Parcel PPN: 06-24-010-102-011

SSD Pyanowski provided an aerial photo from the auditor's website to committee members. He explained the area on the photo between Woodford and where the public works complex is going to be built are a number of parcels. The goal is to obtain the parcels for additional buffer space as owners are interested in selling them. Five parcels were owned by the land bank and the city has already acquired them. Plans are to make possibly use two of the end parcels as retention basins.

Council member Tollett asked for confirmation that the landbank parcels were at no cost to the city and the cost of this parcel would be \$4000? SSD Pyanowski responded correct to both points.

Council member Siwierka asked if an additional exit off of Woodford would be desired. SSD Pyanowski confirmed an additional exit exist.

Chair Schneider read the committee report: **We have considered the matter of a request to purchase real estate and recommend this request be approved as an emergency, an ordinance authorizing the purchase of permanent parcel number 06-24-010-102-011, with emergency clause requested to maintain project timeframe.**

Referred By: SSD Pyanowski

CD: Moved by Council member Oswald, seconded by Council member Mitchell

Finance: Moved by Council member Schneider, seconded by Council member Davis

MOTION CARRIED

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4. The matter of approving an easement for West Park.

Parks and recreation Director Reardon explained to the committee her request for an easement for Columbia Gas is that the parks and recreation department is adding heat to the maintenance building at West Park. An easement for the line that will be installed is required.

Chair Schneider asked for confirmation of the location of the maintenance building, closest to the splash pad. Director Reardon confirmed, yes.

Council member Mitchell inquired if the building had always been without heat? Director Reardon responded, after the pool closing the initial line was abandoned.

Chair Schneider read the committee report: **We have considered the matter of approving an easement for West Park and recommend that the request be approved as an emergency. Legislation to be drawn, authorizing the Mayor to advertise for bids and award contracts for set projects, emergency clause to maintain project time frame.**

Referred By: Referred By: P&R Reardon

CD: Moved by Council member Mitchell, seconded by Council member Oswald.

Finance: Moved by Council member Davis, seconded by Council member Schneider.

MOTION CARRIED

Chair Schneider declared with no further business to come before the joint committee, motion to adjourn.

Moved by Council member Lipian, seconded by Council member Mitchell.

MOTION CARRIED

Meeting adjourned at 6:46 p.m.

RLP/