

Finance Committee

Monday, April 14th, 2025 Following the Joint CD / Finance Meeting

Committee Members Present:

Finance: Chair Tollett, Davis, Cerra, Schneider, Siwierka

Administration and Department Heads Present:

SSD Pyanowski

Law Dir Deery

Engineer McKillips

P&R Dir Reardon

WTL Jacob

approved
5/12/25

#1

Chair Tollett called the meeting of Finance Committee to order at 6:48 p.m.

1. The matter of approval of meeting minutes from the Finance Committee Meeting which met on March 31st, 2025 as circulated.

Council member Schneider moved to approve the minutes as circulated, seconded by Council member Davis.

MOTION CARRIED

2. The matter of delinquent and final utility accounts approved by the Utility Resolution Board and to be certified to the Lorain County Auditor's Office.

Water Team Lead Jacob shared with the committee the information regarding the monthly list submitted to council of delinquent utility accounts.

Council member Davis inquired about the location of the address of 1117 East Ave. Mr. Jacob explained the property is a three- unit property on East Avenue, he did not believe it to be a high-rise building. The property encountered a leak and the bill has gone unpaid. However, because it is a three-unit property, it cannot be shut-off. SSD Pyanowski confirmed the property is not a high- rise unit. He explained it is located next to Howe Street.

Council member Siwierka inquired if the Spitzer building at 125 East Bridge Street was empty. The windows have been covered recently. Mr. Jacob explained Public Supervisor Conner believed the building to be vacant. SSD Pyanowski explained a car museum is being built and currently items are being stored at the property.

Council member Schneider inquired of the properties on Asbury regarding the Elyria United Methodist Village, he stated he has never seen charges appear prior. Mr. Jacob explained the Asbury addresses are cluster homes located at the Methodist village and the bills have gone unpaid.

Chair Tollett read the committee report: **We have considered the matter of inactive delinquent public utility accounts. A resolution authorizing said delinquent accounts to be certified to the Lorain County Auditor's Office as per the attached list.**

Referred By: Public Works Supt Conner

Moved by Council member Davis, seconded by Council member Schneider.

MOTION CARRIED

3. The matter of City property that is unfit for use and to be taken out of service and to be disposed of by the best means possible.

SSD Pyanowski explained the item was a 2014 F-150 that was used at Water Distribution, further repairs would be costlier than it is worth. The vehicle would be placed on gov deals. No anticipation of replacing the vehicle.

Chair Tollett read the committee report: **We have considered the matter of finding the city has the following item which is no longer in use. Item #1331 to be disposed of by the best means possible.**

Finance Committee

Monday, April 14th, 2025 Following the Joint CD / Finance Meeting

A resolution declaring the said item no in use and unfit for municipal use.

An ordinance authorizing the said item to be disposed of by the best means possible in accordance with the law, per the attached list.

Referred By: Public Works Supervisor R. Eye

Moved by Council member Siwierka, seconded by Council member Schneider

MOTION CARRIED

4. The matter of tree removal charges to be certified to the Lorain County Auditor.

SSD Pyanowski explained two trees existed on a property that were hanging over the sidewalk. The trees were in a condition that needed removal. The locations were Elywood Drive and 5th Street. Notices were submitted and no response was received from both property owners. Per the ordinance, the trees were removed, request for reimbursement has not been responded to, they are being certified to the Lorain County Auditor's Office.

Referred By: Safety Svc Dir Pyanowski

Chair Tollett read the committee report: **We have considered the matter of residential tree removal charges, a resolution authorizing the said tree removal charges to be certified to the Lorain County Auditor's Office s per the attached list.**

Moved by Council member Schneider, seconded by Council member Siwierka.

MOTION CARRIED

5. The matter of authorizing the Mayor to advertise for bids and enter into a contract for the 2025 Gulf Road Water Line Replacement Project.

Engineer McKillips explained the project involves the replacement of an existing six-inch water main on Gulf Rd. from Vista Court South to Hilliard. The upgrade is to a twelve- inch water main which will connect to an existing twelve -inch water main that was installed five years ago near the golf course on Gulf Rd. The plan is to get the project sent for bid and under construction so that when Ohio Public Works resurfacing funds are received, the project will be completed.

Chair Tollett read the committee report: **We have considered the matter of the 2025 Gulf Road Water Line Replacement Project, an ordinance authorizing the Mayor to advertise for bids and award a contract for the said water line and replacement project. Emergency clause requested, matter has passed Utilities.**

Referred By: Engineer Schneider

Moved by Council member Davis, seconded by Council member Schneider.

MOTION CARRIED

6. The matter of authorizing the Mayor to enter into an agreement for the North Park Roof Project.

Director Reardon explained the request is to redo the roof and siding at North recreation center and utilize the NCPA Omnia bid process. The request is for permission to move forward with the agreement process.

Council member Siwierka inquired if any reconsideration for enclosing the rink was an option? Director Reardon explained the question is asked once a season, however it would be very expensive, anywhere from 1 to 1.5 million due to a replacement HVAC unit. Director Reardon shared operating year- round could be an option, however it would also be an additional operating cost in the budget.

Council member Siwierka asked what the anticipated cost of the roof is. Director Reardon stated the cost is \$408,960.

Council member Schneider asked for confirmation regarding siding being a part of the project as well. Director Reardon explained the siding is replaced in the areas that will require replacement with an overlay.

Chair Tollett read the committee report: **We have considered the matter of the North Park Roof Project, an**

Finance Committee

Monday, April 14th, 2025 Following the Joint CD / Finance Meeting

ordinance authorizing the Mayor to advertise for bids and award a contract for the said project.

Emergency clause to maintain project timeframe is requested.

Referred By: Parks Dir Reardon

Moved by Council member Davis, seconded by Council member Schneider.

MOTION CARRIED

7. The matter of authorizing the Mayor to apply for an ODNR Grant.

Parks Director Reardon explained the request is a nature works grant through ODNR. The grant would help with the pocket park project. The grant is a matching grant with the city of Elyria cost at 25%. Director Reardon explained the logistics of the grant by each county in Ohio and the disbursement per grant cycle. This grant cycle for Lorain County the allotment is \$69,817. The full amount would be applied for to assist with this project.

Chair Tollett read the committee report: **We have considered the matter of an application for an ODNR grant, an ordinance authorizing the Mayor to apply for and accept if offered, the said grant. Emergency clause is requested due to application deadline. This matter has been passed by Utilities**

Referred By: Parks Dir Reardon

Moved by Council member Davis, seconded by Council member Schneider.

MOTION CARRIED

8. The matter of approving an easement for West Park.

Previously passed/ voted in joint

9. The matter of maturing and reissue of general obligation bond anticipation notes.

Finance Director Pileski shared with the committee three note are due: Sanitation packer note, with \$150,000 outstanding, Pumper Truck for the fire department, the balance will be paid by 2026 and Chestnut Commons Connector for 5.2 million, nothing has been paid but the interest. Finance Director Pileski intends to rollover the entire 5.2 million

Chair Tollett read the committee report: **We have considered the matter of maturing bonds and issuance and sale of notes, an ordinance providing for the issuance and the sale of notes in anticipation of the issuance of bonds for the purpose of paying a portion of costs for Chestnut Commons connector road, a pumper fire truck, and equipment for the sanitation department.**

Referred By: Finance Directors Pileski

Moved by Council member Siwierka, seconded by Council member Cerra.

MOTION CARRIED

10. The matter of permanent appropriations changes.

Finance Director Pileski explained the permanent appropriations request was regarding clean up work on the American Rescue Plan Act fund. The State of Ohio ARPA department that the money passed through to hire ten additional police officers, the change is to add \$6,140 to benefits and pension to use the remaining balance of the ARPA money. In addition, reducing the operating and maintenance by \$1,476. In the NEI home beautification department permanent appropriations were made for \$5,450. There are no encumbrances and there are no plans to spend any money in that area. Finance Director Pileski explained appropriations total \$13,527. The final appropriations revenue replacement government service police department for \$136,067 to spend the remaining unencumbered cash. One additional sanitation truck has been appropriated. SSD Pyanowski shared the truck is scheduled for delivery in June.

Finance Committee

Monday, April 14th, 2025 Following the Joint CD / Finance Meeting

Council member Davis inquired if a new fire pumper truck was also ordered with ARPA money? Finance Director Pileski explained a ladder truck was purchased up front to take advantage of discounts that were offered. The truck delivery is two years out before it will be ready.

Chair Tollett read the committee report: **We have considered the matter of the 2025 permanent appropriations, an ordinance authorizing amendments to the 2025 permanent appropriations as per the attached.**

Referred By: Finance Directors Pileski

Moved by Council member Davis, seconded by Council member Schneider.

MOTION CARRIED

Chair Tollett declared with no further business to come before the finance committee, motion to adjourn.

Moved by Council member Cerra, seconded by Council member Davis.

MOTION CARRIED

Meeting adjourned at 7:11 p.m.

RLP/



