

# **The Utilities, Safety & Environment Committee**

**Wednesday, April 9<sup>th</sup>, 2025 at 6:00 P.M.**

## **Committee Members Present:**

Utilities: Chair Mitchell, Davis, Oswald, Armstrong, Stewart

Others: Siwierka, Cerra

## **Administration and Department Heads Present:**

Law Dir Deery

Engineer McKillips

P&R Dir Reardon

Chair Mitchell called the meeting of Utilities, Safety & Environment Committee to order at 6:00 p.m.

### **1. The matter of approval of meeting minutes from the Utilities, Safety & Environment Committee Meeting, of March 19<sup>th</sup>, 2025 as circulated.**

Council member Oswald moved to approve the minutes as circulated, seconded by Council member Davis.

**MOTION CARRIED**

### **2. The matter of authorizing the Mayor to advertise for bids and enter into a contract for the 2025 Gulf Road Water Line Replacement Project.**

Engineer McKillips provided information on the matter. The City of Elyria is in anticipation of receiving Ohio Public Works Commission funds to resurface Gulf Road from Vista Court South to Hilliard Road. The funds will be available after July 1<sup>st</sup>. The plan is to move forward with a replacement of a water main on that section of Gulf Road, an existing 6 inch would be upgraded to 12 inches. This project will match previous work that was completed north of Vista Court. Funds are in the 2025 budget and plans are to place it out for bid as soon as possible.

Council member Oswald inquired which side of the street the work would be completed on? Engineer McKillips explained plans are completed and that the work would be completed closest to the center or west of the road.

Chair Mitchell inquired on the anticipated length of the project? Engineer McKillips responded the project should be completed within ninety days from the start.

Council member Stewart inquired of what other funding source would the \$170,000 come from? Engineer McKillips clarified, the monies are in the budget, however the line item has not been provided to finance for the project specifically.

Law Director Deery asked for clarification regarding the request for an emergency clause. Engineer McKillips confirmed yes, due to the bid timeframe, an emergency clause is requested.

Chair Mitchell read the committee report: **We have considered the matter of the 2025 Gulf Road waterline replacement project, ordinance authorizing the Mayor to advertise for bids and award a contract for said waterline replacement project, emergency clause is requested.**

Referred By: Engineer Schneider

Moved by Council member Oswald, seconded by Council member Armstrong.

**MOTION CARRIED**

## **The Utilities, Safety & Environment Committee**

**Wednesday, April 9<sup>th</sup>, 2025 at 6:00 P.M.**

### **3. The matter of authorizing the Mayor to enter into an agreement for the North Park Roof Project.**

Parks Director Reardon explained that she has been working with West Roofing Company for a quote and the scope of work for the roof at North recreation center. The project includes some work on the ice rink walls as well as some concrete work. The department is requesting to use the NCPA Omnia bid process which would eliminate going out to request bids. The request is to approve Mayor Brubaker to sign the agreement with West Roofing.

Council member Davis asked for clarification of the company requested and had the City of Elyria used them before? Director Reardon responded they are a local company and that they have either consulted with them in the past in different capacities.

Council member Oswald stated that the company is a good company and that he doesn't believe there would be any issues, the company has a good reputation around town.

Chair Mitchell confirmed if emergency clause ids needed.

Chair Mitchell read the committee report: **We have considered the matter of the North Park roof project, an ordinance authorizing the Mayor to advertise for bids and award a contract for the said project, emergency clause requested.**

Moved by Council member Davis, seconded by Council member Oswald.

Referred By: Parks Dir Reardon

**MOTION CARRIED**

### **4. The matter of authorizing the Mayor to apply for an ODNR Grant.**

Director Reardon explained the request is for an ODNR Nature Works Grant, the application would be submitted to assist with funding the pocket park project. The grant deadline is June 2<sup>nd</sup> with award deadline in November. The grant is a matching grant with a share requirement of 25%. The amount available by county for Lorain County is \$69,817, the grant application would request the full amount. The bids for the pocket park came in well over \$300,000, the matching portion should not be an issue. Chair Mitchell confirmed if emergency clause was needed. Director Reardon stated she would rely on Law Director Deery to confirm if necessary. Law Director Deery, confirmed yes, an emergency clause should be requested due to the June 2<sup>nd</sup> date.

Council member Armstrong inquired about money from the West Park grant being used for the pocket park as well. Director Reardon confirmed that she had discussion with Mayor Brubaker and considering grant timelines it's best to apply for both grant in anticipation of funding for the pocket park.

Law Director Deery inquired about the funding source of the matching grant? Director Reardon stated that funds are available in the issue six fund. Additional funds will be needed due to the high bids being received during the last rounds of bids.

Chair Mitchell asked to please provide additional information for the vision of the pocket park.

Exhibit "A"

Chair Mitchell read the committee report: **We have considered the matter of an application for an ODNR grant, an ordinance authorizing the Mayor to apply for and accept if offered the said grant, emergency clause is requested.**

Referred By: Parks Dir Reardon

**The Utilities, Safety & Environment Committee**  
**Wednesday, April 9<sup>th</sup>, 2025 at 6:00 P.M.**

Moved by Council member Oswald, seconded by Council member Armstrong.

**MOTION CARRIED**

Seeing no further business to come before the committee, Council member Oswald moved to adjourn at 6:12p.m., Council member Davis seconded.

**MOTION CARRIED**

*RLP/*