

**PRESENT:** Chairman Sam Battle, John Hammond, Maggie Lieux, Parks Director Reardon, and Secretary Tami Martinak

**ABSENT:** Stacey Frances & Gina Kilgore

**GUESTS:**

- None

**CALL TO ORDER:**

**SPEAKER(s):**

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**MAYOR/SAFETY SERVICE OFFICE UPDATE:**

- No report

**APPROVAL OF CONSENTED ITEMS:**

- Agenda
- Minutes from August 8, 2024
- August 2024 Financials
- John Hammond made motion to approve the Consented Items, Maggie Lieux 2<sup>nd</sup>

**MOTION CARRIED**

**CORRESPONDENCE:**

- None.

**BUSINESS:**

- None

**GENERAL INFORMATION:**

- None.

**PARKS DIRECTOR REPORT**

- **Department Staffing Changes**

Interviews for the open Recreation Assistant position should begin next week (week of 9/16). We also have an open Laborer position which will be posted in the next week or so. Brandi Gardner resigned from her position and her last day of work was 9/6/24.

- **2025 Budget**

We are starting to work on our budgets for next year. With this also means working on our Capital items that are needed and Issue 6 projects. I should have that list by the October meeting.

- **Upcoming Retirement**

Mark Meecha will be retiring from the City of Elyria at the end of October. Mark has been a valued asset to our department and will be greatly missed. His position has been back-filled and we hope to pull as much knowledge out of him as we can as he has over 36 years of experience with the City.

- **Recreation Assistant** - Doug Taylor has turned in his resignation. His last day with our department will be August 29<sup>th</sup>. Doug has been a great asset and he will be missed. He has accepted a position with the City of Twinsburg. We have posted his position and hope to fill it soon.

- Recreation Supervisor Kaleigh on maternity leave. Still hiring for the Ice Rink.

- Golf Outing cleared around \$3400. Lunch/Costs?? Reach out to Valley of the Eagles for availability and pricing.

- Apple Festival – Vendor spots all sold out. Brandon & Sybil handling the Pickleball Tournament on Saturday morning, 16 doubles. All filled up. 5K Race numbers?? Kid Zone on Saturday behind City Hall. Sunrise Interact Club will be helping out at the Apple Festival.
- AC needs final inspection at East Rec.
- Great Staff at East Pool per Vice Chairman John Hammond.
- Men’s Basketball did not go. Will try again, maybe Winter.

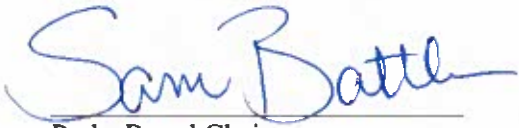
## **SUPERVISOR’S REPORT**

- **Nicole Edwards, Recreation Supervisor**
  - **Finwood** – We currently have Michaels Craft Store decorating the Living Room, Elyria Community Partners will be decorating the Dining Room; Elyria Public Library will be decorating the Bedroom with Fireplace and Cathy France along with her Granddaughter Jordan will be decorating the other Bedroom. Still in needs of organizations or groups that would decorate the Garage, Kitchen, Master Bedroom & Bath, Upstairs Bathroom and Downstairs Bathroom.
  - **Open Rec** – The program will start 9/09/2024. Sybil Roseboro and Zainab Saeed will be onsite daily to monitor participants.
  - **TAP (The Active People)** – They will be returning to their normal programming after a two-week hiatus. This allowed our Maintenance Department the opportunity to thoroughly clean and update any maintenance issues for our recreation centers. I am certain that they are anxious to resume their fitness goals!
- **Brandon Lawler, Recreation Supervisor**
  - The fall season is here and we are excited to offer Fall programs to our community. In this month we will launch several youth leagues, adult leagues, clinics and programs!
  - We will also host a tournament and a 5k race!
  - The Fall Youth Flag Football and Youth Soccer Leagues had successful orientation days and were both launched successfully at the beginning of this month.
  - In the middle of this month we will begin the Youth and Adult Volleyball Leagues and open gyms.
  - In additional to the activation of the aforementioned leagues, we are offering Youth Tennis, Soccer and Basketball lessons.
  - As the Apple Festival quickly approaches, we are preparing to offer the annual Apple Fest 5K Race! We are also hosting an Apple Fest Pickleball Tournament for the first time ever!
  - Lastly, Facility rentals are beginning to get busier with birthday parties, basketball rentals, etc. This is an exciting time for our community and in Elyria Parks and Recreation! We are thrilled to serve our community!
- **Kaleigh Plato, Recreation Supervisor**
  - No report

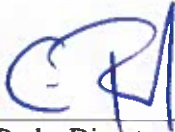
**EXECUTIVE SESSION: n/a**

Next meeting will be Thursday, October 10, 2024 at the North Park Sports Complex.  
(subject to change).

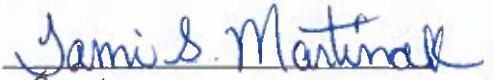
**ADJOURNMENT:**



Parks Board Chairman



Parks Director



Secretary