



### **Alarm Systems Permit: Info and Instructions**

Please be advised that according to Ordinance Number 87-193 passed by Elyria City Council on June 1, 1987, you are hereby required to obtain a permit for a residential or business alarm system. Per City ordinance, “No person shall operate, cause to be operated or permit the installation of an alarm system unless a current permit has been issued by the Safety Service Director for such system. The person in control of the property which the alarm system is designed to protect shall be subject to prosecution if he/she permits the operation of such system without a valid permit.”

Please read the next page for more details on City Ordinances.

Alarm system permits are not transferable.

The fee for a permit for an alarm system installed on the premises used as a residence is \$5.00 and all others are \$25.00.

**Enclosed is an application for your convenience.**

This application must be fully completed and returned with your payment (made payable to the City of Elyria) to the Safety Service Director’s Office within fifteen (15) days. Your permit will then be mailed to you.

For questions please call the Safety Service Director’s Office at (440) 326-1404.



### 703.10 RESPONSIBILITIES OF PERSONS IN CONTROL OF PROPERTY.

The person in control of the property on which an alarm system is installed shall:

(a) Ensure that any person listed with the Police Division or the Fire Division, pursuant to Sections 703.03 and 703.04, is able to:

(1) Receive notification at any time;

(2) Come to the alarm site within one and one-half hours after receiving a request from a member of the Police Division or the Fire Division to do so; and

(3) Grant access to the alarm site and deactivate the alarm system if such becomes necessary; and

(b) Train all persons who may activate the alarm system in the proper operation of the alarm system.

(Ord. 87-193. Passed 6-1-87.)

### 703.20 CHARGES FOR RESPONSE TO ALARM; FALSE ALARMS.

The City will respond to proper notification of the activation of an alarm system without charge for the response to an alarm in which there are reasonable grounds to believe that the cause of the activation of the alarm was an emergency of the type for which the alarm system is designed.

For responses to a false alarm, that is, an alarm for which there is not reasonable cause to believe that the cause of the activation was an emergency for which the alarm system was designed, there shall be no charge for the first incident within a calendar year, twenty-five dollars (\$25.00) each for the second through fifth incidents, fifty dollars (\$50.00) each for the sixth through tenth incidents and one hundred dollars (\$100.00) for the eleventh and each succeeding incident within a calendar year.

For a fire alarm, if the Fire Chief or his or her designated representative determines that there has been a malfunction of the system and that such malfunction is not the fault of the owner or occupant, no service call shall be charged.

For any other alarm, if the Police Chief or his or her designated representative determines that there has been a malfunction of the system and that such malfunction is not the fault of the owner or occupant, no service call shall be charged.

(Ord. 92-159 Passed 8-3-92.)