

**JOINT ~ COM DEV & FINANCE COMMITTEE MEETING MINUTES**  
**from MONDAY, NOVEMBER 28<sup>TH</sup>, 2022** [meeting began at 6:05 P.M.]

**CD PRESENT:** Chair Callahan, Mitchell, Schneider, Lipian and Oswald

**FINANCE PRESENT:** Chair Stewart, Tollett, Cerra, Davis, Schneider

**OTHER COUNCIL MEMBERS:** Corbin

**OTHERS PRESENT:** Mayor Whitfield, Law Dir Deery, Asst Safety Dir Williams,  
Asst Dir Calvert, Asst Fin Dir Farrell, Engineer McKillips, Chief Pelko, CD Dir Scott

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*This is a JOINT Meeting of the Community Development Committee and the Finance Committee of Elyria City Council.*

**1. Approval of the Joint Meeting Minutes ~ October 24<sup>th</sup>, 2022.**

**Moved by Mr. Oswald second by Mr. Lipian to approve the listed meeting minutes.**

**2. The matter of the PY 2023 Community Development Block Grant (CDBG)**

**Action Plan Update.**

Referred By: Community Development Director Scott

CD Director Scott said today was the end of the 30-day public comment period. They did receive one comment which was from the Parks director Reardon. What was originally proposed was \$15,000 in Open Rec and \$10,000 in Senior Programs. She asked for those dollar amounts to be swapped. So, Open Rec will be \$10,000 and Senior Programs \$15,000.

Mrs. Mitchell said considering the changes that have been made, it would be her recommendation to the committee to accept what CD has proposed.

Mr. Lipian asked why Big Brothers/Big Sisters is zeros across the board?

Dir Scott said they copy & paste from prior year and it was left unintentionally on there. They did not receive a request from Big Brothers/Big Sisters for this program year.

**COMMUNITY DEVELOPMENT COMMITTEE:**

**Mr. Lipian moved, second by Mrs. Mitchell to recommend an ordinance authorizing the 'said' CDBG Action Plan and Consolidated Update for Program Year 2023.**

**MOTION CARRIED COMMITTEE REPORT WRITTEN**

**FINANCE COMMITTEE:**

**Mr. Cerra moved, second by Mrs. Davis to recommend an ordinance authorizing the 'said' CDBG Action Plan and Consolidated Update for Program Year 2023.**

**MOTION CARRIED COMMITTEE REPORT WRITTEN**

**3. The matter of the Acceptance of Easements and Right-of-Way for the Cleveland Street Road Diet Project which includes curbs, sidewalks, handicap ramps, bike lanes, etc.**

*(This matter was placed in pending on 9/26/2022)*

Referred By: Engineer McKillips

Engineer McKillips said this is to accept easements from seven property owners in regards to the Cleveland Street Road Project.

They need to submit these to the Ohio Department of Transportation, District 3 to be part of the submittal package for the package as a whole.

*[Chair Stewart asked to recuse himself due to an apparent conflict of interest].* Engineer

McKillips said that everyone should've received a spreadsheet with the 7 properties listed on it.

Mr. Tollett said yes, those were received.

Mrs. Mitchell asked when this is anticipated to begin?

Engineer McKillips said late spring 2023. As soon as they get authorization, they will be putting this project out to bid.

Mr. Cerra clarified that she is referring to the ODOT portion which will begin next spring. But they will be doing water mains prior to that?

Engineer McKillips said they are currently out to bid right now for the watermain portion. And as soon as it's awarded and as soon as materials are available, they will start that.

**COMMUNITY DEVELOPMENT COMMITTEE:**

**Mr. Oswald moved, second by Mrs. Mitchell to authorize the Acquisition and Acceptance of 'said' easements by means deemed appropriate by the Engineering Dept and approved by Law Dir's Office. Emergency Clause is requested.**

**MOTION CARRIED COMMITTEE REPORT WRITTEN**

**FINANCE COMMITTEE:**

**Mr. Cerra moved, second by Mrs. Davis to authorize the Acquisition and Acceptance of 'said' easements by means deemed appropriate by the Engineering Dept and approved by Law Dir's Office. Emergency Clause is requested.**

**MOTION CARRIED COMMITTEE REPORT WRITTEN**

Mr. Lipian asked for an update on fireworks and the submittals for that and when we can expect to see that come down the pike?

Law Dir Deery said as previously requested, her office has been leaving that matter open until the end of the month. She has ordinances from several surrounding communities and her office will put together several options. There will be several items that will need input from committee members, possibly moving forward with an outright ban, permits, would there be a fee and what department will do so, which holidays would be allowed, lots of options.

Mr. Lipian thanked Law Dir Deery. Mr. Lipian said he has another issue, he said he had a call from a resident on Princeton who is complaining about car sales going on out of a resident on her street which is creating a bottleneck on the street. He has also gotten calls from others regarding this issue.

Law Deery said that would be a violation of the Building Code. That should be submitted to Safety Service as well as the Building Dept. There have been other incidents where businesses have been run out of resident's homes. Some businesses are permitted to be run out of homes. It may be a zoning issue.

Mrs. Mitchell said per Robert's Rules of Order and a point of order is we have to stick to the agenda, that is why we have an agenda, we don't do misc items unless on the agenda.

**Mrs. Mitchell moved and second by Mr. Oswald to adjourn this evening's Community Development portion of the Meeting at 6:22 P.M.**

**MOTION CARRIED**

*[The evening's meetings continued with the Finance Committee Meeting].*

*Respectfully submitted by,*

*Colleen M. Rosado ~ Council Clerk Secretary/Administrative Assistant*

*CMR/*