

FINANCE COMMITTEE MEETING MINUTES:

The FINANCE COMMITTEE held a Meeting on MONDAY, NOVEMBER 14th, 2022 beginning at 6:25 P.M.

CD PRESENT: Chair Callahan, Mitchell, Schneider, Lipian and Oswald

FINANCE PRESENT: Chair Stewart, Tollett, Cerra, Davis, Schneider

OTHER COUNCIL MEMBERS: Simmons, Corbin

OTHERS PRESENT: Mayor Whitfield, Law Dir Deery, Safety Svc Dir Brubaker, Asst Dir Calvert, Asst Dir Williams, Fin Dir Pileski, Asst Fin Dir Farrell, Engineer McKillips, Lise Day, Chief Pelko, Building Official Farkas

1. The matter of Inactive/Delinquent EPU Accounts to be certified to The Lorain County Auditor's Office. (Standing Referral)

Referred By: Public Works Supervisor Conner

Chair Stewart said this is the standard procedure and it's the normal monthly list that they provide of inactive accounts that have not been paid. They need permission to turn this accounts over to the Lorain County Auditor's Office for liens.

Mr. Cerra moved and Mr. Schneider seconded to authorize a resolution to certify the 'said' accounts to the Lorain County Auditor's Office.

MOTION MADE COMMITTEE REPORT WRITTEN

2. The matter of a authorizing the Mayor to enter into a professional services agreement with CTI Engineers, Inc. Amendment No. 3

Referred By: Engineer McKillips

This matter was passed by Utilities Committee on Nov. 9th.

Engineer McKillips said the City has held a contract with CTI Engineer's for several years. They do inspections at the Wastewater Treatment Plant and they would like to continue using their services. They would continue doing inspections and continue with the close out of an existing project, and work on future projects. This firm has a lot of knowledge of our existing plant facilities and they do a great job. They would like to pass this amendment to their existing contract.

Mr. Cerra moved and Mr. Schneider seconded to recommend an ordinance authorizing the Mayor to enter into the 'said' agreement with CTI Engineers for 'said' services.

MOTION MADE COMMITTEE REPORT WRITTEN

3. The matter of a change order for additional quantities for the 2022 Street City Resurfacing Project, Phase 2, (Concrete Contract).

Referred By: Engineer McKillips

This matter was passed by Utilities Committee on Nov. 9th.

Engineer McKillips said they've completed phase 2 of the street program.

This is for the concrete streets, where they cut out and replace the concrete pavement that was in poor condition. The quantities had exceeded what was originally in the project in the amount of \$75,373.02 and they are requesting this change ordered to be approved for the said contract.

Chair Stewart asked if those streets have been identified?

Engineer McKillips said it will be throughout the City.

Mrs. Davis moved and Mr. Tollett seconded to recommend an ordinance authorizing the Mayor to enter into the 'said' change order for the Street Project.
MOTION MADE COMMITTEE REPORT WRITTEN

4. The matter of authorizing the Mayor to advertise for bids and award a contract for the Wastewater Pollution Control Plant concrete, masonry and miscellaneous repair projects. Referred By: Engineer McKillips

This matter was passed by Utilities Committee on Nov. 9th.

Engineer McKillips said this project was approved by Council in 2018. They bid out the project twice and the first time bids came in over the estimate and the second time there were no bidders. They are now looking to add this work to another project but we're to the point that the condition of the area is dire need of repair. So they will bid this out as a separate project. This is a project that CTI will be inspecting as the work is being done. They need to bid this out asap. The funds are available in Wastewater fund.

Mr. Cerra moved and Mrs. Davis seconded to recommend an ordinance authorizing the Mayor to advertise for bids and award a contract for 'said' project.
MOTION MADE COMMITTEE REPORT WRITTEN

5. The matter of declaring unfit and disposing of, by the best means possible, a 2005 Sterling V-Body Plow Truck. Referred By: Safety Service Dir Brubaker

Dir Brubaker said this is a 17 year old plow truck that's no longer able to be used on the road for safety purposed so they're asking it to be deemed unfit and sold.

Mr. Cerra moved and Mrs. Davis seconded to authorize a resolution authorizing the 'said' vehicle unfit for municipal use.
MOTION MADE COMMITTEE REPORT WRITTEN

Mr. Cerra moved, Mr. Schneider second to recommend an ordinance authorizing the Safety Service Dir to dispose of 'said' property by the best means possible.
MOTION MADE COMMITTEE REPORT WRITTEN

6. The matter of a demolition lien on the property located at 118 Lake Ave.

Referred By: Safety Service Dir Brubaker

Dir Brubaker said this is the property that was across the street from the Police Department and was damaged by a fire several weeks ago. The City is protecting our interest financially.

Mr. Schneider moved and Mrs. Davis seconded to authorize a resolution to certify the 'said' accounts to the Lorain County Auditor's Office.
MOTION MADE COMMITTEE REPORT WRITTEN

7. The matter of a placing a demolition lien on the property located at 316 10th St.

Referred By: Safety Service Dir Brubaker

Dir Brubaker said this is the same, however it didn't catch fire. It was a vacant abandoned house that was in bad condition.

Mr. Cerra moved and Mr. Schneider seconded to authorize a resolution to certify the 'said' accounts to the Lorain County Auditor's Office.

MOTION MADE COMMITTEE REPORT WRITTEN

8. The matter of creating a New Capital Projects Fund.

Referred By: Finance Dir Pileski

Finance Pileski said they have a project that's almost complete and this would account for the Ohio Public Works Commission share of the project. It's Gulf Rd. from WWPC Plant going north to Windbrook. It would account for just the OPWC share, even they're paying the contractor directly. We still have to run it through the books as a revenue and expense. And the appropriation for this is included in the next item.

Mr. Cerra moved and Mrs. Davis seconded to recommend an ordinance authorizing the Finance Director to create the 'said' fund.

MOTION MADE COMMITTEE REPORT WRITTEN

9. The matter of Amendments to the 2022 Permanent Appropriations.

[Standing Referral]

Referred By: Finance Directors Pileski and Farrell

Dir Pileski said they have a few this evening. 1.] is moving \$38,000 in Police Levy/Salary & Wages to Capital Outlay to pay for cost of security cameras which will eventually be reimbursed through the project safe neighborhoods initiatives.

2.] \$61,000 for an additional police vehicle and \$260,000 for an armored vehicle.

3.] adding \$27,995 to Operating & Maintenance to appropriate grant monies rec'd from Lorain County Prosecutor's Office for computer software and training in the EPD.

4.] in the Issue 6 Fund, moving \$85,000 from Salary & Wages to Capital Outlay to transfer funds to update the indoor / outdoor security cameras at the Police Dept.

5.] Street Construction maintenance repair fund traffic lights department to appropriate and additional \$12,800 in operating & maintenance for insurance monies we've received to equipment at Taylor St & S. Abbe.

6.] Issue 6 adding \$126,158 to Capital Outlay in income tax street repair department.

There was an outstanding encumbrance that wasn't factored in to the budget as a result this latest change order had thrown over on the appropriations so they need to add that to cover all of the items under the Street Resurfacing Program for 2022.

7.] in the new Gulf Rd. Improvement Fund, Gulf Rd resurfacing Wastewater Pollution Control Plant to Windbrook, Capital Outlay, adding \$292,462 the Ohio Public Works Commission Share of the project.

Chief Pelko spoke on the police vehicles. He said when they came to Council for the additional police vehicle, originally they didn't have a quote for state pricing. It was approved for \$200,000 and we were paying \$33,000 per vehicle. The price went up \$10,000. So in order to get the 5 vehicles he would need the extra \$61,000.

He went on to say that the department is also looking to get an armored vehicle through the Lenco Dealership.

The armored vehicle would be a vehicle that the Special Response Team would use. It will have four wheel drive so if there's flooding, it can be used to rescue people. It's an armored vehicle so if there is a hostage situation they can use it to protect officers and it can be used to breach the doors into a building. He personally had an experience using a vehicle like that during an incident where it saved an officer's life.

Chair Stewart asked what the lead time was.

Chief said it would take at least one year.

Mr. Cerra moved and Mrs. Davis seconded to recommend an ordinance authorizing the 'said' appropriation changes.

MOTION MADE

COMMITTEE REPORT WRITTEN

Chair Stewart asked for a motion to adjourn.

Mr. Cerra moved and second by Mr. Schneider to adjourn this evening's Finance Committee Meeting at 6:40 P.M.

MOTION CARRIED

Respectfully submitted by,

*Colleen Rosado,
Council Clerk Secretary/Administrative Assistant*

CMR/