

City of Elyria
Permit Application
ZONING PERMIT
New Parking Lot / Driveway
Please Print Clearly

Receipt No. _____
Permit No. _____

Address _____ Parcel # _____ Date _____
Owner _____ Address _____ Ph. _____
E-mail _____ (Owner).
Contractor _____ Address _____ Ph. _____
E-mail _____ (Contractor)

It is the applicant's responsibility to complete this application and provide all required drawings. If you haven't the ability to do so, please consult someone who does.

- A. An accurate site plan must accompany any application for the alteration (same as existing or enlargement) and must show all of the following items: (Sample Site Plan on reverse side).
1. Property dimensions (lot width / depth) and property lines.
2. Location of all existing buildings.
3. Street & alley locations and the location of the public sidewalks.
4. A detailed parking and driveway plan. Show all dimensions and distances (existing and proposed) between pavement and property lines.
5. For commercial uses, show parking stall dimensions, drive aisle widths, angle of stalls in degrees, curb stops, perimeter curbing, handicap Spaces (ADA), handicap signage, drive apron width at property line and at the street.
6. Existing material being replaced (circle one) Gravel /Stone, Blacktop, Concrete, Paver stones, other.
7. New surface material for the Driveway or Parking Lot (circle one). Concrete, Blacktop, Approved Paver stones, other.
8. Identify existing pavement dimensions not being removed, pavement that will be removed, city aprons that will be removed or sidewalks.
B. Inside lot _____ Corner lot _____ (Constitutes 2 "front yards" / Frontage on two streets).
C. Current use of property: 1,2,3 Family residential; _____ Residential more than 3 units; _____ Commercial; _____ Industrial; _____ Public; _____ Vacant land; _____ Other (Specify); _____
D. Design Review & Engineering Approval Required for Commercial Parking lots. (Separate Submittals)

Note: It is the APPLICANT'S responsibility to verify property lines. If actual property lines are contrary to the approved plan, the zoning permit shall be considered VOID.

THE ZONING PERMIT MUST BE CONSPICUOUSLY POSTED FOR PUBLIC VIEW. - Preferably in a front window.
The undersigned hereby certifies that the information contained herein is accurate to the best of his/her knowledge. The undersigned owner or owner's agent, by commencing or authorizing commencement of work, takes full responsibility for compliance with City codes and State regulations.

Total cost of paving _____ Signature of Owner: _____ Print: _____
(\$ 0.00 Fee) Signature of Owner's Agent: _____ Print: _____

BUILDING DEPT. USE ONLY:

Date Approved/Inspector _____ Date Rejected/Inspector _____
Zoning _____ Remarks: _____