

**City of Elyria**  
Hanging Banners over the Public Right-of-Way  
**Permit Worksheet**

The purpose of this worksheet is to inform you of the requirements for this permit type and allow for you to calculate any fees prior to actually submitting the request for the permit. This worksheet is for your use only and does not qualify as an official permit application. Permit applications can be submitted through <https://www.cityofelyria.org/ePermits> or in person to the Building department at 131 Court Street, Suite 101

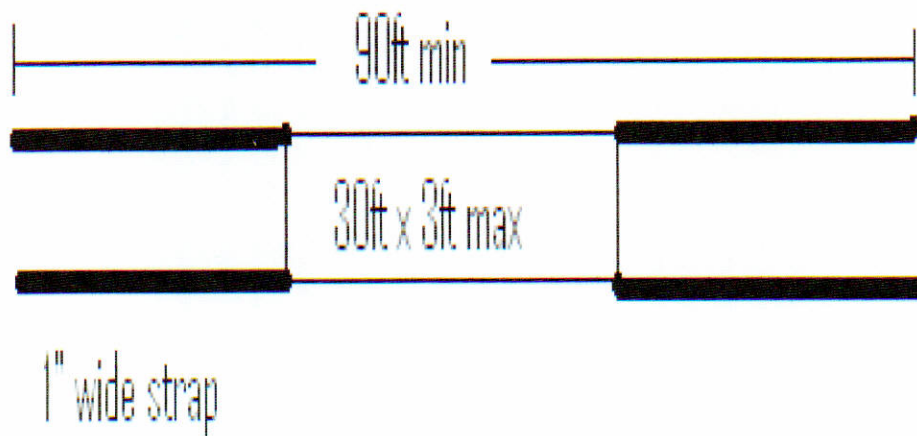
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**Conditions:**

1. The banners shall be securely fastened in place and shall not interfere with crosswalk or traffic signage. ***Written permission from the City Engineering and Communication Departments is recommended to assure vehicular and pedestrian safety.***
2. The banner shall provide a minimum vertical clearance from pavement to the bottom of the banner of at least 13 feet 6 inches. Banners shall provide the same vertical clearance as the overpass on which it is fastened.
3. Permission must be obtained from the owners of utility poles, railroad property or other structures if the fastening devices are attached to such structures.
4. The City of Elyria assumes no liability resulting from damage or injury caused by the careless hanging or use of the banner.

(\$0.00 Fee)

## banner requirements for broad street span



top of banner must have gromets installed at 30" centers max  
banner must have 2 rows of 3" wind cuts on 30" centers min