

City of Elyria
 Moving Building
Permit Worksheet

The purpose of this worksheet is to inform you of the requirements for this permit type and allow for you to calculate any fees prior to actually submitting the request for the permit. This worksheet is for your use only and does not qualify as an official permit application. Permit applications can be submitted through <https://www.cityofelyria.org/ePermits> or in person to the Building department at 131 Court Street, Suite 101

VII. Sign offs: Several private and public entities will be involved in the moving of your building. This document must be taken to each of the listed parties and a signature of an authorized representative must be obtained to assure approval of the move by all parties involved.

Elyria Safety-Service Director _____	Date _____
City Engineer _____	Date _____
Communications Dept. Supt. _____	Date _____
Street Dept. Supt. _____	Date _____
Parks & Recreation Director _____	Date _____
Police Chief _____	Date _____
Fire Chief _____	Date _____
Local Elec Co. _____	Date _____
Local Phone Co. _____	Date _____
Local Broadband _____	Date _____

There may be others who should be aware of the move (i.e.: Railroad, Life Care, Sheriff, Highway Dept., School Bus, Post Office, Ohio State Patrol, etc.). **The applicant is responsible for all notifications.**

WARNING: Beginning the move without permit in hand shall result in payment of a double fee (1317.07, Elyria Codified Ordinances). **THE MOVING PERMIT MUST BE CONSPICUOUSLY POSTED FOR PUBLIC VIEW –** Preferably in a front window.

NOTE: A separate building permit must be obtained for completion of the building on a city lot.

A. 100 Sq. Ft. or less. \$. (No Fee) **B.** 101-500 Sq. Ft. \$ 40.00_____ **C.** 501-1,000 Sq. Ft. \$ 160.00_____

D. Over 1,001 or more Sq. Ft. \$ 250.00_____

Fee \$ _____ + 3% state fee nonresidential 1% state fee residential