

CITY OF ELYRIA / PERMIT APPLICATION
(ATTACHED 1, 2, 3 FAMILY BUILDINGS), NEW HOME ADDITIONS,
PORCHES, PATIO ENCLOSURES, / SUNROOMS, DECKS, FIRE REPAIR OVER 50 % TAX VALUE, & MISC.
Please Print Clearly

Address _____ Sublot _____ Date _____
Owner _____ Address _____ Phone _____
Owner E-mail _____
Contractor _____ Address _____ Phone _____
Contractor E-mail _____ Contractor Reg # _____
No. of Dwelling units? _____ Owner Occupied? _____

It is the applicant's responsibility to complete this application and provide all required drawings.

A. Zoning: A site plan must accompany this application and show: a.) location and dimensions of all existing buildings, proposed buildings, and proposed additions; b.) distances between buildings & between buildings and property lines; c.) driveway location and dimensions; and d.) lot dimensions. NOTE: The Public Sidewalk is not the Property line. Corner lots are considered to have two front yards.

B. Construction: Submit plans in compliance with section 106, RCO (i.e.: Submit floor plans, exterior elevation drawings, and cross-sectional drawings of footing, wall, floor, roof systems, etc. Submit floor plans of existing space indicating any changes. Submit necessary details as noted below. A grading plan required for new homes and possibly additions contingent upon the size.

1. Indicate square footages of new work: Cellar/Bsmt _____ 1st Story _____ 2nd Story _____
Attached Garage _____ Front Porch _____ Rear Porch _____ Deck _____
Other _____ TOTAL _____ Sq. Ft.

C. SUBCONTRACTORS:

ELECTRICAL: _____ ROOFING: _____
HVAC: _____ EXCAVATING: _____
PLUMBING: _____ SIDING: _____
MASONRY: _____ DRYWALL: _____
FRAMING: _____ GUTTERS: _____

ALL SUBCONTRACTORS MUST BE REGISTERED WITH THE CITY OF ELYRIA

NOTE: The owner or his agent are responsible for securing permits. The listed agent/ contractor is responsible for requesting inspections. Final inspections and approvals are required prior to the use or occupancy of the space. The address or subplot number must be posted at the site.

WARNING: Beginning work without permit in hand shall result in payment of a double fee (1317.07, Elyria Codified Ordinances)

THE BUILDING PERMIT MUST BE CONSPICUOUSLY POSTED FOR PUBLIC VIEW-preferably in a front window.

The undersigned hereby certifies that the information contained herein is accurate to the best of his/her knowledge. The undersigned owner or owner's gent, by commencing or authorizing commencement of work, takes full responsibility for compliance with City Code and State regulations.

Total cost of construction \$ _____ Signature of owner: _____ **Print:** _____
FEES: Signature of owner's agent: _____ **Print:** _____

- A. Under 1000 Sq. Ft.** \$65.00 per 100 Sq. Ft. or fraction thereof. _____ Sq. Ft. (Decks, Porches, Patio Enclosures & Additions)
- B. 1000 -5000 Sq. Ft.** \$ 650.00 + \$150.00 deposit. _____ Sq. Ft. (New Homes & Additions)
- C. Over 5,000 Sq. Ft.** \$ 625.00, Plus \$125.00 per 1000 Sq. Ft., or fraction thereof. + \$125.00 deposit. _____ Sq. Ft. (New Homes & Additions)

BUILDING DEPARTMENT USE ONLY:

Date Approved/Inspector _____ Date Rejected/Inspector _____
Zoning _____ Fee _____ +(State Fee 1 %) Remarks _____

