

**JOINT COMMUNITY DEVELOPMENT AND
FINANCE COMMITTEE MEETING MINUTES**
MONDAY, FEBRUARY 22nd, 2021 beginning at 6:23 P.M.

CD PRESENT: Chair Callahan, Mitchell, Cerra, Oswald, Jessie

FINANCE PRESENT: Chair Stewart, Tollett, Jessie, Davis **ABSENT:** Baird

OTHERS PRESENT: Law Dir Deery, Asst Law Dir Breunig, Mayor Whitfield, Safety Service Dir Brubaker, Finance Dir Pileski, Asst Finance Dir Farrell, Asst Dir Feuerstein, Engineer Schneider, Councilperson Keys and Oswald

1. Approval of the February 8th, 2021 JOINT Community Development / Finance Meeting Minutes

Moved by Cerra, second by Tollett to approve the above meeting minutes.

2. The matter of the CDBG Action Plan - Substantial Amendment (PY 2020)

REFERRED BY: Community Development Director Scott

(Public Hearing took place on February 8th)

CD Manager Almabayyed said this is the same that was presented at the Public Hearing which took place on February 8th. It's basically clean-up that is done every year with the unused public service dollars from the allocation grant. They are proposing to move it into legal services; legal aid, fair housing, urban league, housing rehab. Some of the CDBG covid funds will be switched from the food bank activity into youth and senior services. The food bank organization that was being funded before they were moved into the CARES Act funds because of the benefit forms that were required, which was better suited for that need. The public comment period took place and the department did not receive any public comments. So this is moving forward with what was presented at the public hearing.

COMMUNITY DEVELOPMENT COMMITTEE:

Mr. Cerra moved, second by Mrs. Mitchell to recommend an ordinance to authorize the CDBG amendment for the fiscal year 2020.

MOTION MADE **COMMITTEE REPORT WRITTEN**

FINANCE COMMITTEE:

Mrs. Davis moved, second Mr. Tollett to recommend an ordinance to authorize the CDBG amendment for the fiscal year 2020.

MOTION MADE **COMMITTEE REPORT WRITTEN**

3. The matter of review and approval of a Downtown Facade Improvement Program Application for improvements to 333 Broad Street.

REFERRED BY: Assistant Safety Service Dir Calvert

Dir Calvert said that this application was received from KCJ Properties which is also known as Inside-Out Pilates for Phase 2 of their facade improvements which includes Azac PVC Ram across the front of the building. The total project cost is \$9,800 with a \$4,900 reimbursement which is in line with the terms of the program. All of the requirements have been completed.

This matter was approved by Planning Commission on January 7th of last year.

COMMUNITY DEVELOPMENT COMMITTEE:

Mrs. Mitchell moved and Mr. Cerra seconded to recommend an ordinance to authorize the 'said' facade improvement application for 333 Broad St.

MOTION MADE **COMMITTEE REPORT WRITTEN**

FINANCE COMMITTEE:

Mr. Tollett moved and Mrs. Davis seconded to recommend an ordinance to authorize the 'said' facade improvement application for 333 Broad St.

MOTION MADE

COMMITTEE REPORT WRITTEN

4. The matter of review and approval of recommendations from the Tax Incentive Review Council which met on February 11th.

REFERRED BY: Assistant Safety Service Dir Calvert

Dir Scott said the Tax Incentive Council met on February 11th. Their recommendations are as follows:

1st is to continue the existing Enterprise Zone Community Reinvestment Area Agreements.

Also to continue the residential CRA Agreements at the current abatement level.

2nd is to terminate the Amware Distribution Agreement 045 1803 at the request of the enterprise.

3rd is to amend Amware Distribution Agreement 045 1804

legislation to correct the minimum investment amount from \$750,000 to \$638,431. The 4th recommendation is to amend the Hydro Aire agreement to extend the completion date to December 31st of 2022.

5th and last recommendation is to amend the Big O Enterprise agreement to extend the completion to December 31st, 2021.

Law Dir Deery said that based upon the referral the Community Development is requesting that this would be passed on an emergency.

Mr. Oswald asked that if something is disallowed or changed is it because maybe they can't meet the requirements and the City works with them?

Dir Scott said that if certain requirements aren't able to be met if they were more local requirements then we can work with the company on that. ORC does have other requirements, if those cannot be met then they aren't eligible under the ORC to receive the assistance with regard to the Amware Agreement, that was under the request of the enterprise because they ended up entering into a long-term lease with another company for that facility so they're not going to be doing the project at this time.

COMMUNITY DEVELOPMENT COMMITTEE:

Mr. Cerra moved, second by Mrs. Mitchell to recommend an ordinance authorizing to accept the 'said' recommendations of the Tax Incentive Review Council as per the attached.

MOTION MADE

COMMITTEE REPORT WRITTEN

FINANCE COMMITTEE:

Mr. Tollett moved, second Mrs. Davis to recommend an ordinance authorizing to accept the 'said' recommendations of the Tax Incentive Review Council as per the attached.

MOTION MADE

COMMITTEE REPORT WRITTEN

Mrs. Mitchell moved and second by Mr. Cerra to adjourn this evening's Community Development portion of the Meeting at 6:40 P.M.

MOTION CARRIED

Respectfully submitted by, Colleen Rosado, Council Clerk Secretary

(Committee Meeting was attended by Secretary Rosado ~ Meeting Minutes were transcribed by Secretary Rosado)