

FINANCE COMMITTEE MEETING MINUTES

MONDAY, APRIL 12TH, 2021

beginning at 6:55 P.M.

CD PRESENT: Chair Callahan, Mitchell, Cerra, Oswald, Jessie

FINANCE PRESENT: Chair Stewart, Tollett, Baird, Jessie **ABSENT:** Davis

OTHERS PRESENT: Law Dir Deery, Safety Service Dir Brubaker, Finance Dir Pileski, Asst Finance Dir Farrell, Water Pumping Superintendent Jacob, Public Works Supervisor Conner, Parks Superintendent Reardon, CD Director Scott, CD Manager Almobayyed, Asst Director Calvert, Councilpersons Keys and Simmons

1. Approval of the Regular Finance Meeting Minutes ~ March 29th, 2021.

Mr. Baird moved and seconded by Mr. Tollett to approve the said Meeting Minutes.

2. The matter of inactive/delinquent EPU Accounts to be certified to Lorain County Auditor's Office. (*Standing Referral*)

REFERRED BY: Public Works Supervisor Conner

This is standard housekeeping.

Mrs. Conner said this is a list of inactive delinquent accounts that were approved by the EPU Resolution Board on April 2nd. Some of the funds have been collected and Mrs. Conner said she will send the Clerk's Office an updated list.

Mr. Baird moved and Mr. Tollett seconded to recommend a resolution to certify said list to the Lorain County's Auditor's Office.

MOTION MADE COMMITTEE REPORT WRITTEN

3. The matter of authorizing the mayor to advertise for bids and enter into a contract for the South Park Phase II Trail and the South Park Parking Lot Paving Project.

(*This matter was approved by the Utilities Committee on 4/07/2021*).

REFERRED BY: Parks Director Reardon

Parks Dir Reardon said this matter is for completion of the trail at South Park and also the parking lot at South Park.

Even though this is two projects, the Engineering Dept. thought this would be good if it gets bid as one project.

They are also asking for additional money which will be in the matter of this evening's appropriation changes.

The original Issue 6 amount was \$127,300 for the trail and \$100,000 for the paving of the parking lot and they, and now, are asking for an additional \$47,700 to be added to the trail amount to get the total to \$275,000.

Mr. Tollett asked if this will be done as a single ordinance?

Yes, this will be one ordinance because it's going to bid together.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to advertise for bids for the said projects at South Park.

MOTION MADE COMMITTEE REPORT WRITTEN

4. The matter of a Firehouse Subs Public Safety Foundation Grant to purchase safety equipment.

REFERRED BY: Safety Service Dir Brubaker

Dir Brubaker said this is a zero dollar match grant and will be around \$15,000 and it will be used to purchase extra creation equipment for the Fire Dept.

Chief Mack and McCaulley & Company worked closely to present this idea to FEMA.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to apply for the 'said' grant.

MOTION MADE

COMMITTEE REPORT WRITTEN

5. The matter of an Ohio Emergency Medical Svcs 2021-22 EMS Priority One Grant to purchase Lifepak Monitors and Defib Units.

REFERRED BY: Safety Service Dir Brubaker

Dir Brubaker said this is for defib units which run around \$37,000 each.

This is a no match grant and unfortunately the deadline came up after the last Council Meeting which is why we are asking for emergency clause.

Chief Mack said these units keep changing. The units that they will purchase thru the grant are the type that allow the people in the field to actually send everything thru the internet directly to the hospital. This improves people getting into the cath lab and for people that are having strokes.

This technology will assist the dept in moving forward with getting people the care they need quickly. Lifecare has the same technology and we would like to get ours up to speed and this is an opportunity to get an additional unit thru the Sate of Ohio Grant Program.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to apply for the 'said' grant.

MOTION MADE

COMMITTEE REPORT WRITTEN

6. The matter of the 2021 - 2022 ODOT Winter Salt Contract.

REFERRED BY: Safety Service Dir Brubaker

Dir Brubaker said we need to get this contract with ODOT to save us some money. ODOT is requesting us to apply for 9,000 tons which makes our minimum purchase of 8,000 tons at \$72.00 per ton on the last contract.

But we won't know what our cost will be until we submit a resolution by May 15th and ODOT will let us know what our cost will be after that.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to enter into the 'said' contract.

MOTION MADE

COMMITTEE REPORT WRITTEN

7. The matter of a contract with CT Consultants for design, bidding and construction svcs for the Lead Service Line, Phase 2 Project.

REFERRED BY: Water Plant Superintendent Jacob

Superintendent Jacob said this is for the 2nd Lead Service Line Replacement Project.

We received the 1st forgivable loan for \$922,000 in March and immediately asked for applications to apply for the 2nd one and we got the paperwork and applied with the help of CT Consultants. The contract states it's not to exceed \$49,900.00. Twenty thousand is for the application, bid specs and bidding and if we're awarded the million dollar forgivable loan, the remaining \$29,900 will be for construction and paperwork and that will be reimbursed by the EPA. Requesting to be passed as an emergency.

The crews started the 1st phase of the project in March, and started on Foster Ave. and will do approximately 225 homes.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to enter into the 'said' contract.

MOTION MADE

COMMITTEE REPORT WRITTEN

8. The matter of a contract with R&R Truck Sales, Inc. For the purchase of an axle cab tractor for hauling the sludge tanker between the Water Pumping Plant and the Wastewater Plant.

REFERRED BY: Water Plant Superintendent Jacob

Mr. Jacob said is for the sludge cab that pulls the 6,000 gallon sludge tanker from one plant to the other. The Water Pumping plant's cab went out of commission a few months ago and they have been using the cab that is part of Wastewater Control Plant.

The cost to purchase this cab is \$133,525 under an ODOT Contract.

If everything goes well we may hauling and treating sludge for other entities in the next few years to bring money into the department.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to enter into the 'said' contract.

MOTION MADE

COMMITTEE REPORT WRITTEN

9. The matter of the purchase of [2] dump trucks for the Street Department to be paid for by funds that were awarded by the Diesel Mitigation Trust Fund Grant from the Ohio EPA.

REFERRED BY: Assistant Safety Service Dir Feuerstein.

Dir Brubaker said that we applied for and were approved for a grant for 2 new dump trucks and it's a 50 percent match but the money was never appropriated for using Issue 6 dollars and now we're ready to purchase these trucks, and the truck chassis as well.

The total amount is \$341,118 for both and we'll be reimbursed for half of that. Once we receive these new trucks we'll have to visually take the two old trucks out and video and take pictures of them being destroyed, which is part of the grant.

This will bring our Street Dept. Fleet up to a way that it hasn't been in 40 years.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to enter into the 'said' contract.

MOTION MADE

COMMITTEE REPORT WRITTEN

10. The matter of the Salary Ordinance, No. 2016-6 for Housekeeping purposes.

REFERRED BY: Assistant Finance Director Farrell

Dir Farrell said that this is housekeeping and we do this from time to time to consolidate the current wage exhibits into one ordinance. It's not changes to any salaries or positions.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to authorize the said changes to the current salary ordinance.

MOTION MADE

COMMITTEE REPORT WRITTEN

11. The matter of amendments to the 2021 Permanent Appropriations Ord. No. 2021-50.

REFERRED BY: Finance Director's Pileski and Farrell

Dir Farrell said there are 2 changes in the 2016 ½ percent income tax fund.

1. Parks & Rec Dept., Capital Outlay for an additional \$79,390, (\$31,096 is for concrete repairs to the swimming pool at East Rec and the balance of the \$47,700 for work on the Walking Trail at South Park)

2. Is for an additional \$341,118 in Capital Needs/Capital Outlay to purchase the two dump trucks that was just approved this evening. Half of the amount (\$175,559 will be reimbursed by a grant) and that will go back into the Issue 6 fund.

Mr. Baird moved and Mr. Tollett seconded to recommend an ordinance to authorize appropriation changes to the 2021 Permanent Appropriations.

MOTION MADE

COMMITTEE REPORT WRITTEN

Mr. Baird moved and second by Mr. Tollett to adjourn this evening's Finance Meeting at 7:20 P.M.

MOTION CARRIED

Respectfully submitted by,

Colleen Rosado, Council Clerk Secretary

(Committee Meeting was attended by Secretary Rosado ~ Meeting Minutes were transcribed by Secretary Rosado).