The following information is being provided to help applicants decide if they wish to continue processing for the position for which they have applied.

“Use” is defined as: including any intentional or unintentional trying, testing, or experimenting; which includes, but is not limited to, tasting, smoking, injecting, absorbing, sniffing, or inhaling.

Answering yes to any of the questions presented below will NOT result in the rejection of your application at this time. However, if you decide to continue with the selection process, your application will likely be rejected after an official review of your application packet by the Screening Committee. You may decide to continue processing and be rejected at that time, or you may voluntarily withdraw from the selection process by contacting Civil Service Commission or the Department’s Background Investigator. This is not an “all inclusive” list, as there may be other reasons your application could be rejected.

1. Have you ever been convicted of a felony offense or are you currently under indictment for a felony offense?

2. Have you ever been convicted of domestic violence, perjury or falsification?

3. Do you currently have a pending criminal charge for a misdemeanor or felony offense?

4. Are you currently the subject to an active restraining or protection order? (Not the protected party)

5. Have you ever been discharged from any branch of the United States Military Service under less than honorable conditions? (Dishonorable discharge, bad conduct discharge, or any other characterization of service indicating bad character)

6. Are you currently a fugitive from justice?

7. Have you ever been convicted of more than one O.V.I. offense? (This includes being charged with an O.V.I. that was later reduced to a lesser offense)

8. Have you been convicted of an O.V.I. within the last 4 years offense? (This includes being charged with an O.V.I. that was later reduced to a lesser offense)

9. Have you had more than four moving traffic violations within the last 2 years? (Speeding, stop sign, red light, failure to control, etc.)

10. Have you, recently used any of the following that was not prescribed by a physician: speed, steroids, cocaine, crack, heroin, amphetamines, or any other drug of abuse? Have you recently used marijuana?

11. Have you ever engaged in cultivation, sale, administration, distribution, or trafficking in any drug of abuse?
12. Have you ever engaged in any violent felony conduct? (Violent assault or with deadly weapon, robbery, etc.)

13. Do you have a history of anti-social behavior?

14. Do you have a history of poor work performance and/or habits? (discipline, termination, suspension, etc.)

15. Do you have debts which are not regularly being paid?

16. Would you consider yourself:
   • of poor moral character?
   • emotionally unstable?
   • lacking effective communication skills?
   • as having poor decision making skills?

17. Have you ever participated in a terrorist group, street gang, or other organization that promotes criminal activity?

18. Do you have tattoos on your head, neck, or hands, or any offensive tattoo(s) that you would not be willing to remove at your own expense prior to receiving an offer of employment?