

Receipt No. \_\_\_\_\_

Permit No. \_\_\_\_\_

**CITY OF ELYRIA BUILDING DEPARTMENT  
APPLICATION FOR GARAGES, SHEDS, AND OTHER ACCESSORY BUILDINGS  
1, 2, 3 FAMILY PROPERTIES**

Address \_\_\_\_\_ Date \_\_\_\_\_

Owner \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Contractor \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

It is the applicant's responsibility to complete this application and provide all required drawings.

If you haven't the ability to do so, please consult someone who is knowledgeable in the field.

**1. General Information:** (Check appropriate areas)

Garage \_\_\_\_\_ Garage Addition \_\_\_\_\_ Shed \_\_\_\_\_ Other \_\_\_\_\_ (Size of Building \_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ sq. ft.)

Wood Frame \_\_\_\_\_ Concrete Block \_\_\_\_\_ Brick \_\_\_\_\_ Steel \_\_\_\_\_ (Height of Building \_\_\_\_\_ ft. in.)

**2. Zoning: A site plan must accompany all applications and show:** a.) location and dimensions of all existing building, proposed buildings, and proposed additions; b.) distances between buildings and between buildings and property lines; c.) driveway location and dimensions; and d.) lot dimensions.

**3. Construction: Sheds and garages 200 sq. ft. and greater:** Submit floor plan, exterior drawings and cross sectional drawings of footing, wall, floor and roof system. Plans must show foundation size, grade level of the soil, anchorage of the walls, sill plates, top plates, beams, headers, window and door sizes and location, height of the walls and the overall height of the building.

**4. Methods, Materials, sizes, spans, etc.** (insert required information)

400 sq. ft. or less - Floating slab \_\_\_\_\_ Finished height above grade \_\_\_\_\_

Over 400 sq. ft. - 38" deep footing \_\_\_\_\_ Footing size \_\_\_\_\_ Finished height above grade \_\_\_\_\_

Stud size & spacing" \_\_\_\_\_ x \_\_\_\_\_", \_\_\_\_\_ o.c. Rafter size & spacing \_\_\_\_\_" x \_\_\_\_\_", \_\_\_\_\_ o.c. Truss \_\_\_\_\_

If trusses are to be used, an engineered truss diagram from the manufacturer **MUST** be submitted before placement

Roof sheathing \_\_\_\_\_ Roof pitch \_\_\_\_\_ Gutter size \_\_\_\_\_

Will "H" clips be used? \_\_\_\_\_ Weight & Type of roof covering \_\_\_\_\_ Felt paper \_\_\_\_\_

Wall sheathing \_\_\_\_\_ Exterior finish \_\_\_\_\_

Floor surface \_\_\_\_\_ Floor sloped to overhead door \_\_\_\_\_

**5. Subcontractors:**

Electrical \_\_\_\_\_ Roofing \_\_\_\_\_

Excavation \_\_\_\_\_ Masonry \_\_\_\_\_

*Note:* Separate electrical permit is required for any electrical work being done

**Warning:** Construction/alteration without permit may result in payment of a double fee. (1317.07, Elyria Codified Ordinances).

Total cost of construction \$ \_\_\_\_\_ Signature of Owner \_\_\_\_\_

Signature of Owner's Agent \_\_\_\_\_

**Building Department Use Only:**

Date Approved/Inspector \_\_\_\_\_ Date Rejected/Inspector \_\_\_\_\_

Zoning \_\_\_\_\_ Fee \$ \_\_\_\_\_ + 1% State Fee \_\_\_\_\_ Remarks \_\_\_\_\_