

**CITY OF ELYRIA
PERMIT APPLICATION
REPAIR/REMODEL EXISTING SPACE – 1, 2, 3 FAMILY
Residential Code of Ohio**

Address _____ Date _____
Owner _____ Address _____ PH _____
Contractor _____ Address _____ PH _____
No. of Dwelling Units? _____ Owner Occupied? _____

Please check type of work being done.

REROOFING OVER EXISTING LAYER _____ **REMOVE & REPLACE ROOFING** _____ **PORCH REPAIR** _____
SIDING / WINDOWS / DOORS _____ **FIRE REPAIR** _____ **GENERAL REPAIRS / ALTERATIONS** _____

DESCRIBE WORK TO BE COMPLETED (List number of windows/doors to be replaced, describe relocation of walls nonbearing and bearing. Include all information that would assist the inspector in becoming familiar with the work to be done). A spec sheet may be submitted in lieu of a handwritten explanation or submit a detailed floor plan indicating alterations. For porch replacement (partial or complete) and for structural alterations the applicant must submit construction drawings, cross sectional drawing, elevations and/or floor plans with sufficient details to show that the proposed work will conform to provisions of the applicable codes.

CODE REQUIREMENTS:

1. RCO 907.3 allows a maximum of 2 layers for reroofs. Existing layer must be removed if water-soaked, slate, shake, clay or asbestos-cement.
2. RCO 905.2.7.1 requires Ice Guard to be used on all roofs except detached accessory buildings having no conditioned (heated) space.
3. RCO requires ventilation at 1 to 150 ratio of roof area or other methods in RCO R806.2. Flashing per manufacturer's directions.
4. Siding shall be installed per manufacturer's directions. All metal siding shall be grounded. Electrical service line shall be intact.
5. Windows serving as emergency escape shall have a minimum 5.7 sq. ft. net clear opening. A 4% ratio for ventilation to the outdoors.
6. Site plans and additional specifications may be required for Zoning Code compliance.

WARNING: Beginning work without permit in hand shall result in payment of a double fee (1317.07, Elyria Codified Ordinances). **THE BUILDING PERMIT MUST BE CONSPICUOUSLY POSTED FOR PUBLIC VIEW.** – Preferably in a front window.

The undersigned hereby certifies that the information contained herein is accurate to the best of his/her knowledge. The undersigned owner or owner's agent, by commencing or authorizing commencement of work, takes full responsibility for compliance with City codes and State regulations.

Total cost of construction \$ _____ Signature of Owner _____
Signature of Owner's Agent _____

BUILDING DEPT. USE ONLY:

Date Approved/Inspector _____ Date Rejected/Inspector _____

Fee _____ + 1% State Fee _____ Remarks: _____

Fees: \$27.00 plus \$3.00 per \$1,000.00 of total cost of construction, or fraction thereof being a \$30.00 minimum fee.