

**CITY OF ELYRIA /NEW CONSTRUCTION PERMIT APPLICATION
1, 2, 3 FAMILY NEW BUILDINGS, ADDITIONS
PORCHES, PATIO ENCLOSURES, DECKS, MISC., & FIRE REPAIR OVER 50%TAX VALUE**

Address _____ Sub lot _____ Date _____

Owner _____ Address _____ Phone _____

1. Contractor _____ Address _____

Contractor Phone _____

2. No. of dwelling units? Check One _____ Single Family _____ Two Family _____ Three Family

3. Is the dwelling occupied by the owner? Yes _____ No _____

4. Indicate square footages of new work: Cellar _____ 1st Story _____ 2nd Story _____

Attached Garage _____ Front Porch _____ Rear Porch _____ Deck _____

Other _____ TOTAL _____

5. It is the applicant's responsibility to complete this application and provide all the required construction drawings and details.

A. Zoning: A site plan must accompany this application and must show: A.) The dimension of the property; B.) Location and dimensions of all existing buildings, proposed buildings, or the proposed addition; C.) Indicate the distances between the buildings and the property lines; D.) The driveway location and dimensions. **NOTE: The public sidewalk is not the property line. Corner lots are considered to have 2 front yards.**

B. A grading plan is required for new homes and for additions – refer to the back of the application.

C. Construction: Submit plans in compliance of section 106.1.1 RCO.

D. Fill out the IECC Compliance Statement for the mandatory and one of the accompanying options for compliance.

6. SUBCONTRACTORS: ALL SUBCONTRACTORS MUST BE REGISTERED WITH THE CITY OF ELYRIA

EXCAVATING: _____ DRYWALL: _____

MASONRY: _____ GUTTERS: _____

FRAMING: _____ ELECTRICAL: _____

ROOFING: _____ HVAC: _____

SIDING: _____ PLUMBING: _____

NOTE: A separate electrical, HVAC and plumbing permits are required.

7. The undersigned hereby certifies that the information contained herein is accurate to the best of his/her knowledge. The undersigned owner or owner's gent, by commencing or authorizing commencement of work, takes full responsibility for compliance with City Code and State Regulations.

Total cost of construction _____ Signature of owner _____

Signature of owner's agent _____

WARNING: Beginning work without permit in hand shall result in payment of a double fee (1317.07, Elyria Codified Ordinances)

THE BUILDING PERMIT MUST BE CONSPICUOUSLY POSTED FOR PUBLIC VIEW- preferably in a front window.

NOTE: The owner or their agent is responsible for securing permits. The contractor is responsible for requesting inspections. Final inspections and approvals are required prior to the use or occupancy of the space. The address or sub lot number must be posted at the site.

BUILDING DEPARTMENT USE ONLY:

Date Approved/Inspector _____ Date Rejected/Inspector _____

Zoning _____ Fee _____ + 1% State Fee _____ Remarks _____

Fees: Under 1,000 sq. ft..... \$50.00 per 100 sq. ft. or fraction thereof
1,000 – 5,000 sq. ft.....\$500.00 plus \$150.00 deposit
Over 5,000 sq. ft.....\$500.00 plus \$100.00 for every 1000 sq. ft. over 5,000 sq. ft.
Plus \$150.00 deposit.